

**Cape Light Compact JPE
Governing Board
Meeting Minutes
Wednesday, April 8, 2020**

Pursuant to Massachusetts Governor Charles D. Baker's Order Suspending Certain Provisions of the Open Meeting Law on March 12, 2020, the Cape Light Compact JPE Board of Directors met on Wednesday, April 8, 2020 at 2pm. The meeting was held through a Zoom videoconference for members of the Board with audio call-in available for members of the public.

Participating Remotely Were:

1. Forrest Filler, Aquinnah
2. David Anthony, Secretary/Executive Committee, Barnstable
3. Robert Schofield, Executive Committee, Bourne
4. Colin Odell, Brewster
5. Peter Cocolis, Executive Committee, Chatham
6. Timothy Carroll, Chilmark
7. Brad Crowell, Dennis
8. Erik Peckar, Dukes County
9. Fred Fenlon, Eastham
10. Alan Strahler, Edgartown
11. Ronald Zweig, Chair/Executive Committee, Falmouth
12. Valerie Bell, Harwich
13. Richard Toole, Executive Committee, Oak Bluffs
14. Martin Culik, Executive Committee, Orleans
15. Nathaniel Mayo, Provincetown
16. Leanne Drake, Sandwich
17. Kirk Metell, Tisbury
18. Bob Higgins-Steele, Truro
19. Richard Elkin, Wellfleet
20. Sue Hruby, West Tisbury
21. Joyce Flynn, Vice Chair/Executive Committee, Yarmouth

Absent Were:

1. Wayne Taylor, Mashpee

Legal Counsel Participating Remotely:

Jeffrey Bernstein, Esq., BCK Law, P.C.

Staff Participating Remotely:

Austin Brandt, Senior Power Supply Planner
Briana Kane, Residential Program Manager
Dan Schell, Marketing and Communications Coordinator
Maggie Downey, Administrator
Melissa Allard, Senior Administrative Coordinator
Phil Moffitt, Planning & Evaluation Manager
Margaret Song, Commercial & Industrial Program Manager

Public Participants:

None.

Ronald Zweig called the meeting to order at 2:00 PM.

PUBLIC COMMENT:

There was no public present and no public comments were submitted to the Board in writing under the public comment guidelines.

APPROVAL OF MINUTES:

The Board considered the February 13, 2020 Open Session Meeting Minutes.

David Anthony asked if on page two, paragraph 3 under Approval of Minutes, can be struck. Jeff Bernstein answered yes that it can be stricken. David Anthony recommended it be struck.

David Anthony stated that Bob Higgins-Steele’s name was missing on the vote for the approval of minutes.

David Anthony stated that on page four, under Overview of 2020 Main Street Offering, the third line up from the bottom remove the word “for” and the second line from bottom remove the word “do”.

David Anthony stated that on page five, under Overview of Proposed Senate Legislation on Climate Change, in the first line it should say “Representative Peake” instead of “Peak” and on the second line it should be “had” instead of “has”.

Richard Elkin stated that on page four under Presentation on Proposed Cape & Vineyard Electrification Offering, the last paragraph, fifth line down, it should say “cost effective” instead of “cost affective”.

David Anthony asked about changing the word “harmonize” on page five under Overview of Proposed Senate Legislation on Climate Change. Maggie Downey asked for suggestions for an alternate word. Jeff Bernstein suggested “clarifies”.

Peter Cocolis moved the Board to accept the minutes as amended and to release them as amended, seconded by Tim Carroll.

David	Anthony	Barnstable	Yes
Robert	Schofield	Bourne	Yes
Colin	Odell	Brewster	Yes
Peter	Cocolis	Chatham	Yes
Timothy	Carroll	Chilmark	Yes
Brad	Crowell	Dennis	Yes
Erik	Peckar	Dukes County	Yes
Fred	Fenlon	Eastham	Yes
Alan	Strahler	Edgartown	Yes
Ronald	Zweig	Falmouth	Yes
Valerie	Bell	Harwich	Yes
Richard	Toole	Oak Bluffs	Yes

Martin	Culik	Orleans	Absent
Nate	Mayo	Provincetown	Yes
Leanne	Drake	Sandwich	Yes
Kirk	Metell	Tisbury	Yes
Bob	Higgins-Steele	Truro	Yes
Richard	Elkin	Wellfleet	Yes
Sue	Hruby	West Tisbury	Yes
Joyce	Flynn	Yarmouth	Yes

Motion carried in the affirmative (19-0-0)

CHAIRMAN’S REPORT:

1. Introduce Griffin Girard, Bourne Alternate

Ron Zweig stated that Griffin Girard, the new Bourne Alternate member, was unable to join the meeting today. Robert Schofield stated that Griffin Girard worked for Vineyard Power out of college and has taken a real interest in the Compact goals and activities.

2020 OPERATING AND ENERGY EFFICIENCY BUDGET REPORTS, PETER COCOLIS:

Peter Cocolis stated that 18.5 % of the Operating Budget has been spent. The Energy Efficiency program has spent 14.5% of its annual budget. Covid-19 is expected to impact both budgets.

Richard Elkin asked about what the Compact’s approach since it will most likely be under budget. Maggie Downey stated that Brianna Kane will go over this more in her presentation, but the Compact will have to adjust the following year’s budget through the annual Energy Efficiency Reconciliation Factor (EERF) filing with the Department of Public Utilities (DPU).

Fred Fenlon asked if the Board members could get a breakdown of energy efficiency numbers by town. Maggie Downey stated they will be provided in the Town quarterly reports.

Forest Filler joined the meeting remotely at 2:52pm.

UPDATE ON COVID-19 IMPACTS TO CLC ENERGY EFFICIENCY PROGRAMS:

1. Residential and Commercial & Industrial Program Update, Margaret Song and Briana Kane

Margaret Song started the review of the COVID-19 Mitigation Efforts PowerPoint. Margaret Song stated that the Compact is following the Governor’s Executive Order and there is a temporary suspension of assessments and installations. Margaret Song gave an update of the commercial offerings.

Briana Kane continued reviewing the PowerPoint presentation by giving an overview of the residential virtual assessment and offerings.

Dan Schell gave an overview on the residential retail offering and an update on marketing. All statewide awareness and program-specific marketing is on hold and looking to be back up and running in June. However, it’s something that will be reevaluated weekly. An exception of marketing is the paid search advertising.

Phil Moffitt reviewed the Evaluation slide. He stated that the Compact is temporarily suspending any onsite data collection. The Compact is collaborating with the other PAs to develop protocols for collecting evaluation data through virtual means.

Richard Elkin asked if the Compact is willing to do any virtual presentations to the Board of Selectmen. Maggie Downey stated that would depend on the Town and whether they would like a virtual presentation or reschedule.

Erik Peckar asked if people are still able to call in and register for an assessment. Briana Kane answered yes, customers are still able to call in. She stated that they can receive a remote assessment or wait for an in-person one. So far everyone has been very understanding. Ron Zweig stated it will be interesting to see what new procedures will be applicable in the future. Margaret Song mentioned that Lindsay Henderson received feedback from many customers who preferred virtual post inspections.

OVERVIEW AND POTENTIAL VOTE ON FINAL DESIGN FOR CAPE & VINEYARD ELECTRIFICATION OFFERING (“CVEO”), AUSTIN BRANDT:

Austin Brandt reviewed the Cape & Vineyard Electrification Offering (“CVEO”) PowerPoint. The Compact has worked closely with the Department of Energy Resources (“DOER”) and Energy Efficiency Action Council (“EEAC”) consultants to make adjustments to the offering. Austin Brandt stated that the Compact will file with the DPU after the EEAC approves the program.

Forest	Filler	Aquinnah	Yes
David	Anthony	Barnstable	Yes
Robert	Schofield	Bourne	Yes
Colin	Odell	Brewster	Yes
Peter	Cocolis	Chatham	Yes
Timothy	Carroll	Chilmark	Yes
Brad	Crowell	Dennis	Yes
Fred	Fenlon	Eastham	Yes
Alan	Strahler	Edgartown	Yes
Ronald	Zweig	Falmouth	Yes
Valerie	Bell	Harwich	Yes
Richard	Toole	Oak Bluffs	Yes
Martin	Culik	Orleans	Yes
Nate	Mayo	Provincetown	Yes
Leanne	Drake	Sandwich	Yes
Kirk	Metell	Tisbury	Yes
Bob	Higgins-Steele	Truro	Yes
Richard	Elkin	Wellfleet	Yes
Sue	Hruby	West Tisbury	Yes
Joyce	Flynn	Yarmouth	Yes

Motion carried in the affirmative (20-0-0)

ADMINISTRATOR’S REPORT, MAGGIE DOWNEY:

1. Update on DPU 19-136, 2020 Energy Efficiency Surcharge

Maggie Downey stated that the technical session at the end of March was cancelled. The DPU indicated that it has enough information to make a decision on this issue.

2. Discuss and Potential Vote to Authorize Compact Administrator to Release Certain Previously Approved Executive Session Minutes (No discussion of executive session matters shall occur)

Maggie Downey stated that she and legal counsel have discussed and reviewed the executive session minutes, and counsel helped put together the wording and recommendations for this vote. Maggie Downey stated she wasn't able to meet in person with the Secretary of the Board, David Anthony. David Anthony stated that there is a protocol in place and since counsel has reviewed it, he agrees with going ahead with the vote.

Martin Culik moved the CLCJPE Board of Directors vote to implement the recommendations of the Compact Administrator regarding the releasing and withholding the following Compact Governing Board Executive Session Meeting Minutes.

January 9, 2013, November 20, 2013, January 8, 2014, September 10, 2014, December 10, 2014, March 10, 2016, April 13, 2016, and July 17, 2017 executive session minutes shall be released in their entirety.

August 14, 2013, May 11, 2016 and January 9, 2019 executive session minutes shall be partially released. Portions of the minutes shall continue to be withheld as release of the minutes may defeat the purpose of the executive session.

October 8, 2014, November 18, 2015, January 10, 2018, February 14, 2018 and December 5, 2018 executive session minutes shall continue to be withheld as release of the minutes may defeat the purpose of the executive session.

The Compact Administrator is authorized and directed to take all actions necessary or appropriate to implement this vote, and to execute and deliver all documents as may be necessary or appropriate to implement this vote. Seconded by Robert Schofield.

Forest	Filler	Aquinnah	Yes
David	Anthony	Barnstable	Yes
Robert	Schofield	Bourne	Yes
Colin	Odell	Brewster	Yes
Peter	Cocolis	Chatham	Yes
Timothy	Carroll	Chilmark	Yes
Brad	Crowell	Dennis	Yes
Erik	Peckar	Dukes County	Yes
Fred	Fenlon	Eastham	Yes
Alan	Strahler	Edgartown	Yes
Ronald	Zweig	Falmouth	Yes
Valerie	Bell	Harwich	Yes
Richard	Toole	Oak Bluffs	Yes
Martin	Culik	Orleans	Yes
Nate	Mayo	Provincetown	Yes

Leanne	Drake	Sandwich	Yes
Kirk	Metell	Tisbury	Yes
Bob	Higgins-Steele	Truro	Yes
Richard	Elkin	Wellfleet	Yes
Sue	Hruby	West Tisbury	Yes
Joyce	Flynn	Yarmouth	Yes

Motion carried in the affirmative (21-0-0)

3. Update on Retirement and Other Post-Employment Benefits (OPEB)

Maggie Downey stated that the Compact will present an update on OPEB at a future Board Meeting. She thought that this subject would be best discussed in person as opposed to a Zoom meeting.

Kirk Metell left the meeting at 3:35pm.

Bob Higgins-Steele left the meeting at 3:40pm.

PRESENTATION ON RESIDENTIAL ENERGY EFFICIENCY PROGRAMS, BRIANA KANE:

Briana Kane reviewed the Residential Program Update for 2020 PowerPoint. She described the changes on the Energy Efficiency Program Activity by Town reports and gave an overview of changes in residential retail and rebates.

Sue Hruby asked if there was a reason for these changes and stated that it seems some of the titles aren't clear about what is in each program. Briana Kane answered that there are statewide changes approved in the statewide energy efficiency plan. One specific program redesign changed lighting so that it is no longer its own program, but a measure. Maggie Downey stated that the Compact complies with the Massachusetts Program Administrator energy efficiency program descriptions. Colin Odell stated that the lighting change is good because light bulb savings are decreasing and having lighting as a stand-alone program impacts cost effectiveness.

Briana Kane stated that the Board can help by encouraging customers to sign up for an assessment and asked if there are any groups Board Members are involved in that the Compact could speak to, they should get in contact with her.

ADJOURNMENT:

Motion to adjourn made at 3:55 PM moved by Joyce Flynn, seconded by Colin Odell.

Forest	Filler	Aquinnah	Yes
David	Anthony	Barnstable	Yes
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Colin	Odell	Brewster	Yes
Peter	Cocolis	Chatham	Yes
Timothy	Carroll	Chilmark	Yes
Brad	Crowell	Dennis	Yes
Erik	Peckar	Dukes County	Yes

Fred	Fenlon	Eastham	Yes
Alan	Strahler	Edgartown	Yes
Ronald	Zweig	Falmouth	Yes
Valerie	Bell	Harwich	Yes
Richard	Toole	Oak Bluffs	Yes
Martin	Culik	Orleans	Yes
Nate	Mayo	Provincetown	Yes
Leanne	Drake	Sandwich	Yes
Richard	Elkin	Wellfleet	Yes
Sue	Hruby	West Tisbury	Yes
Joyce	Flynn	Yarmouth	Yes

Motion carried in the affirmative (19-0-0)

Respectfully submitted,

Melissa Allard

LIST OF DOCUMENTS AND EXHIBITS:

- Meeting Notice/Agenda
- February 13, 2020 Draft Meeting Minutes
- 2020 Operating Budget
- 2020 Energy Efficiency Budget
- COVID-19 Mitigation Efforts PowerPoint
- Cape & Vineyard Electrification Offering PowerPoint
- Residential Program Update for 2020 PowerPoint
- Agenda Action Request: Revised Cape & Vineyard Electrification Offering (“CVEO”)
- Agenda Action Request: Release Previously Approved Executive Session Minutes