Cape Light Compact JPE
Executive Committee &
Governing Board Meeting

DATE: Wednesday, October 10, 2018
LOCATION: Cape Light Compact Offices – MV Conference Room
261 Whites Path, Unit 4, South Yarmouth
TIME: 2:00 – 4:30 p.m.

AGENDA

2:00 PM
Public Comment

Approval of Minutes

Chairman’s Report
1. November 1, 2018 Cape & Island Energy Committees Meeting

2019-2021 Energy Efficiency Plan, DPU 18-116
1. Discussion and Potential Votes on Cape Light Compact Proposed Enhancements to the 2019-2021 Energy Efficiency Plan

2. Discussion and Potential Votes on Utilizing State Median Income versus Area Median Income for Customers in 61%-80% and 81%-120% Income Range


4. Review Department of Public Utilities (DPU) Schedule

Administrator’s Report
2. Fiscal Report: Overview of Energy Efficiency and Operating Budgets
4. November and December Board Meeting Dates and Agenda Topics

Board Member Update (Reserved for Updates on Member Activities the Chair Did Not Reasonably Anticipate Would be Discussed – No Voting)
Cape Light Compact JPE
Governing Board
Open Session Meeting Minutes
Wednesday, September 19, 2018

The Cape Light Compact JPE Board of Directors met on Wednesday, September 19, 2018, in the Martha’s Vineyard Conference Room at the Cape Light Compact JPE Offices at 261 Whites Path, Yarmouth, MA 02664 at 2:00PM.

Present Were:
1. David Anthony, Secretary, Barnstable
2. Peter Doyle, Barnstable Alternate
3. Robert Schofield, Executive Committee, Bourne
4. Colin Odell, Brewster
5. Peter Cocolis, Executive Committee, Chatham
6. Robert Hannemann, Chilmark Alternate – By phone
7. Fred Fenlon, Eastham
8. Paul Pimentel, Edgartown
9. Ronald Zweig, Vice-Chair, Falmouth
10. Valerie Bell, Harwich
11. Wayne Taylor, Mashpee
12. Martin Culik, Orleans – By phone
13. Thomas Donegan, Executive Committee, Provincetown
14. Leanne Drake, Sandwich
15. David Mead-Fox, Wellfleet Alternate
16. Sue Hruby, West Tisbury
17. Joyce Flynn, Chair, Yarmouth

Absent Were:
1. Michael Hebert, Aquinnah
2. Timothy Carroll, Chilmark
3. Brad Crowell, Dennis
4. Richard Toole, Executive Committee, Oak Bluffs
5. Jay Grande, Tisbury
6. Jarrod Cabral, Truro
7. Richard Elkin, Wellfleet

Members/Alternates
Physically present: 15
Present by phone: 2

Legal Counsel:
JoAnn Bodemer, Esq., BCK Law, P.C.

Staff Present:
Austin Brandt, Senior Power Supply Planner
Briana Kane, Planning and Evaluation Manager
Draft Minutes subject to correction, addition and Committee/Board Approval

Dan Schell, Marketing and Communications Coordinator
Joanne Nelson, Comptroller
Maggie Downey, Administrator
Margaret Scng, C&I Program Manager
Melissa Allard, Senior Administrative Coordinator
Phil Moffit, Residential Program Manager

Public Present:
None Present.

Joyce Flynn called the meeting to order at 2:04 PM. Joyce Flynn recognized Robert Hannemann of Chilmark and Martin Culik of Orleans who were remotely participating because physical attendance at the meeting would be unreasonably difficult.

Public Comment:

There were no members of the public present.

Approval of Minutes:

The Board considered the July 11, 2018 Meeting Minutes. Phil Moffit stated that the missing word under 2019-2021 Energy Efficiency Plan, Cape Light Compact Enhancements is OPower.

Colin Odell moved the Board to accept the minutes as amended, seconded by Peter Cocolis.

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Motion carried in the affirmative (13 – 0 – 3)

Chairman's Report:

Cape Light Compact Executive Committee & Governing Board
September 19, 2018 Meeting Minutes
Joyce Flynn reminded the Board to turn in their list of upcoming events that the Compact could participate in. The Board is to email them to Maggie Downey and copy Joyce Flynn.

**Fiscal Report, Peter Cocolis:**

Peter Cocolis stated that there is no 2018 Energy Efficiency Budget update today because the Compact is working on the 2019-2021 Energy Efficiency Plan. Maggie Downey stated that she will email it to the Board once she receives it, or include it in the October meeting.

Peter Cocolis reviewed the 2018 Operating Budget. Valerie Bell asked how the operating costs looks now compared to when we were a part of Barnstable County. Maggie Downey stated that as the JPE has now been in its new space for a year, she would compile the costs and share that information with the Board as part of the 2019 budget discussion at the November Board meeting. Fred Fenlon asked how many months this budget represents. Peter Cocolis stated that the budget represents 8 months of expenditures.

**2018 Energy Efficiency Program:**

1. **Vote to Approve $541,000 for Bourne Public Schools**

Margaret Song stated that the Town of Bourne has been reviewing options for their schools. They decided to install an Energy Management Systems (EMS) on the heat pumps. Fred Fenlon asked if all the money was going towards energy efficiency. Margaret answered yes. Sue Hruby asked if Bourne is a Green Community. Margaret Song answered no. Sue Hruby asked why they weren’t. Bob Schofield stated that a lot of that has to do with building codes. Those codes are changing though, and he has asked the Town Administrator to open this topic again. With Margaret Song’s help, he hopes Bourne can become a Green Community. Paul Pimentel stated that EMS requires a lot of maintenance and asked what the Compact is doing to make sure that the EMS are being maintained correctly. Margaret Song stated that training will be done once the system is in place. Paul Pimentel stated that EMS go out of date and asked if there is money to keep them updated. Margaret Song stated that the recent protocols that the Compact installed EMS has is open sourced to make sure we are keeping up with the changes in energy efficiency. Paul Pimentel asked if there was room in the budget for this project. Margaret Song answered yes. Sue Hruby stated that this is a good project and the Compact has the money but should try to encourage them to become Green Community. Colin Odell stated that many towns are participating in the Energy Efficiency program. Pressuring towns to become a Green Community could cause problems. David Anthony stated that there are some measures in here that are less economical paired with more economical packaged together to leverage that into stronger system. Valerie Bell stated that many towns are on their way to becoming a Green Community.

David Anthony moves the Board vote to approve an incentive of up to $541,000 for the Bourne Public Schools. The Compact Administrator is authorized and directed to take all actions necessary or appropriate to implement this vote, and to execute and deliver all documents as may be necessary or appropriate to implement this vote. Seconded by Bob Schofield.

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Fred | Fenlon | Eastham | Abstained
---|---|---|---
Paul | Pimentel | Edgartown | Yes
Ronald | Zweig | Falmouth | Yes
Valerie | Bell | Harwich | Yes
Wayne | Taylor | Mashpee | Yes
Martin | Culik | Orleans | Yes
Thomas | Donegan | Provincetown | Yes
Leanne | Drake | Sandwich | Yes
David | Mead-Fox | Wellfleet | Yes
Sue | Hruby | West Tisbury | Yes
Joyce | Flynn | Yarmouth | Yes

Motion carried in the affirmative (15–0–1)

2. **Vote to Approve $253,550 for Falmouth High School**

Margaret Song stated that there will be lighting upgrades throughout the Falmouth High School. Joyce Flynn asked if the incentive dollars for lighting were coming to an end in the next Energy Efficiency Plan. Margaret Song answered that the most generous phase of cost effective incentives is coming to an end.

Tom Donegan moved the Board vote to approve an incentive of up to $253,550 for the Falmouth High School. The Compact Administrator is authorized and directed to take all actions necessary or appropriate to implement this vote, and to execute and deliver all documents as may be necessary or appropriate to implement this vote. Seconded by Colin Odell.

David | Anthony | Barnstable | Yes
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Robert | Schofield | Bourne | Yes
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Peter | Cocolis | Chatham | Yes
Robert | Hannemann | Chilmark | Yes
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Martin | Culik | Orleans | Yes
Thomas | Donegan | Provincetown | Yes
Leanne | Drake | Sandwich | Yes
David | Mead-Fox | Wellfleet | Yes
Sue | Hruby | West Tisbury | Yes
Joyce | Flynn | Yarmouth | Yes

Motion carried in the affirmative (15–0–1)

3. **Vote to Approve $161,133 for the Harwich Fire Station, Police Station, Town Hall and Community Center**

Cape Light Compact Executive Committee & Governing Board
September 19, 2018 Meeting Minutes
Margaret Song stated that Demand Control Ventilation (DCV) will be installed that would connect to all these buildings. That DCV will be controlling ventilation related equipment that are not at this moment controlled. EMS will be installed or upgraded in several of the buildings. National Grid is giving some incentives since it is gas project. Ron Zweig asked where the rest of the money for the project was coming from. Margaret Song answered that the town is contributing to cost.

Bob Schofield moved the Board vote to approve an incentive of up to $161,133 for the Harwich Fire Station, Police Station, Town Hall and Community Center. The Compact Administrator is authorized and directed to take all actions necessary or appropriate to implement this vote, and to execute and deliver all documents as may be necessary or appropriate to implement this vote. Seconded by Colin Odell.

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Motion carried in the affirmative (15 – 0 – 1)

**DISCUSSION ON PROPOSED CAPE & VINEYARD ELECTRIFICATION DEMONSTRATION OFFERING, 2019-2021 ENERGY EFFICIENCY PLAN:**

Maggie Downey reviewed the Proposed 2019-2021 Cape & Vineyard Electrification Demonstration Offering PowerPoint. The Proposed Cape and Vineyard Electrification Demonstration will recruit 700 non-gas heated customers, who heat their homes with oil, propane, and/or electric resistance heat and convert/install cold climate heat pumps, paired with PV/Solar installation to support electrification of heating system, and install battery storage for demand response and resiliency. Incentives for the 700 customers will be tiered based on their income.

Tom Donegan asked if the Compact would be using the numbers provided in the PowerPoint for residential income verification instead of the Barnstable County income numbers. Maggie Downey answered yes. Tom Donegan asked that the Compact research whether or not it could use area (Barnstable and Dukes County) income levels instead of the state levels. Maggie Downey noted she would research and bring back to the Board at their October meeting. David Anthony stated that if participants can use the heat loan for the PV system and install, they can use the money they save on utility bills to put towards the loan. Maggie Downey
stated that the Compact is proposing to do so for the extended moderate income participants. However, low-income participants will receive 100%. The Low-Income Energy Advocacy Network (LEAN) believes it is best to not encourage debt for this group because too many of these people are working paycheck to paycheck. Ron Zweig asked what the projection of battery prices looks like. Austin Brandt stated that the prices are predicted to decrease. Maggie Downey stated that the Compact prefers the Tesla battery.

2019-2021 ENERGY EFFICIENCY PLAN, CAPE LIGHT COMPACT ENHANCEMENTS:

Briana Kane opened the “Building on Success: Update on Cape Light Compact’s 2019-2021 Three-Year Energy Efficiency Plan” PowerPoint talking about the history of the 3-Year Energy Efficiency Plan and the upcoming final draft that is to be submitted on October 10, 2018. Maggie Downey recapped the current direction of the Board for Energy Efficiency Programs.

Phil Moffit reviewed the “Residential Behavior & Demand Management Offering” slide on OPower. Paul Pimentel asked if the benefits from OPower come from measured savings or estimated savings. Briana Kane answered that the benefits are an estimated value. Paul Pimentel stated that he has had a difficult time getting people to participate in behavioral programs in the past. Therefore, he doesn’t have much faith in OPower being successful. Maggie Downey stated that the Compact does get to claim savings through this program. Colin Odell asked if the Compact decides not to participate in OPower, what is going to be available for the loss of savings? Briana Kane stated that deciding not to participate in OPower will not make or break the program. Colin Odell stated that with the incentives for lighting decreasing it is harder to get residential savings. Tom Donegan asked if the Compact does not participate in OPower would that weaken our response to the DPU. Maggie Downey stated that it would not impact our response. Sue Hruby asked what customers will be receiving in the mail from OPower. Will the letter tell the customers what they used compared to their neighbors? Briana Kane stated that the letter will be comparing the customers usage to similar and blended households. Tom Donegan stated that there are too many seasonal homes on Cape Cod. Phil Moffit stated that the Compact can time when the reports go out. Maggie Downey stated that OPower would also be a marketing piece. The letter would have the Cape Light Compact logo and general information about the Compact’s programs on it. Maggie Downey then asked what the sense of the Board was on pursuing OPower. The sense of the board is to not pursue OPower as a measure. Tom Donegan stated that if the Compact does get push back about not participating in OPower then it should be brought back to the Board.

Wayne Taylor left meeting at 4:15pm.

Austin Brand reviewed the Bill Impacts slide and stated that OPower was not included in the September 14th 2019-2021 Energy Efficiency Plan draft filing. Briana Kane reviewed where the Compact is at currently and stated that the total three-year budget is at a 20% increase over the Compact’s 2016-2018 Energy Efficiency Plan. Austin Brandt quickly reviewed the Cape & Vineyard Electrification slide as it had been covered in the previous PowerPoint. Valerie Bell asked what the Compact is expecting to learn from the 700 participants. Maggie Downey stated that the Compact wants to learn by implementing this program on a small scale how to expand it. The Compact wants to help make operating homes and businesses affordable so that people aren’t struggling to stay on the Cape and Vineyard. Sue Hruby stated that it depends on what happens after and asked how the Compact is planning to expand the program in a way that is cost managed for the Compact and its customers. Austin Brandt stated that the Compact can plan the cost and budget. Briana Kane reminded the Board that in December the Compact does True-Up with what the Compact has spent in the Energy Efficiency Budget. Maggie Downey stated that if the Compact is not spending the money the amount will change the next year. Valerie Bell stated that the cost for a Solar/PV is around $24,000 and asked what the Compact is offering
to help cover the cost. Maggie Downey stated that there would be a $1,000 incentive (excluding low-income customers) and that the Compact is proposing that the heat loan would fund the rest of the cost.

Maggie Downey had reviewed the Next Steps for CLC Board on the previous PowerPoint. Colin Odell asked about the threshold for participation in the Cape and Vineyard Electrification program and stated that the 700 participants should have 12-months heating and cooling. Maggie Downey agrees that the participants must be year-round residents. David Anthony asked if the Compact was helping customers with the cost of removing existing heating systems. Maggie Downey stated that the Compact doesn’t currently have any incentives to help with the removal of previous systems. David Anthony stated that National Grid does offer incentives for removal when converting from oil to natural gas, but this program is different. Maggie Downey stated that the Compact will look into the removal of previous systems being covered by the heat loan. Maggie Downey then asked the Board if they were comfortable with the number of participants. Colin Odell believes the 700 participants split up by different incomes should show the Compact good results. David Anthony questioned whether the four groups of people are all being offered the same thing. Maggie Downey stated that each group will be receiving the same thing but is being offered different levels of incentives depending upon their annual income. Sue Hruby asked what would happen if the Compact were to reduce other programs to do this one. Maggie Downey answered that the Compact can’t do that because it is bringing in other savings. David Mead-Fox stated that it doesn’t seem worth it to reduce the number of participants. Peter Cocolis stated that many of the residents in Chatham are natural gas customers therefor they are unable to participate in this demonstration offering. Maggie Downey stated that it is a statewide goal to help all customers. Maggie Downey stated that if the Compact does not receive grant funds then the customer costs will increase and have to be included in a heat loan. If there are no grant funds, the sense of the Board is to provide the same level of incentives for both moderate-income and low-income participants. David Anthony asked if the 700 participants would have had a Home Energy assessment. Maggie Downey answered yes and stated that all measures recommended would have to have been completed. The sense of the Board is to stay at 700 participants.

**Administrators Report:**

Maggie Downey stated that the Compact is assisting the Towns and municipal entities in their power supply bid. The Request for Proposals (RFP) is going out soon and that Austin Brandt is the lead staff member working on it. She stated if a Board member wants to participate on the bid opening to let her know. Maggie Downey mentioned that there is a potential Cape and Vineyard Wide Energy Committee Meeting in early November that Liz Argo, from CVEC, will be sending out that information.

**Adjournment:**

*Motion to adjourn made at 4:45PM moved by Ron Zweig, seconded by Tom Donegan.*

Respectfully submitted,

Melissa Allard

**List of Documents and Exhibits:**

- Meeting Notice / Agenda
- July 11, 2018 Meeting Minutes
- 2018 Operating Budget

Cape Light Compact Executive Committee & Governing Board
September 19, 2018 Meeting Minutes
• Agenda Action Request: Proposed Incentive for Bourne Public Schools Project
• Agenda Action Request: Proposed Incentive for Falmouth Public Schools Project
• Agenda Action Request: Proposed Incentive for Harwich Town Buildings Project
• Proposed 2019-2021 Cape & Vineyard Electrification Demonstration Offering PowerPoint
• Building on Success: Update on Cape Light Compact’s 2019-2021 Three-Year Energy Efficiency Plan PowerPoint
2019-2021 Energy Efficiency Plan Compact Specific Enhancements

REQUESTED BY: Maggie Downey

 Proposed Motion(s)

I move the CLCJPE Board of Directors vote to include the attached Compact energy efficiency program enhancements in the 2019-2021 Energy Efficiency Plan to be submitted to the Massachusetts Department of Public Utilities on October 31, 2018.

The Compact Administrator is authorized and directed to take all actions necessary or appropriate to implement this vote, and to execute and deliver all documents as may be necessary or appropriate to implement this vote.

Additional Information

Consistent with Massachusetts General Law, Chapter 164, Section 134, the Compact Board directed staff to continue to offer more robust energy efficiency services than the utility Program Administrators.

Record of Board Action

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Cape Light Compact 2019-2021 Energy Efficiency Plan (Plan)

Summary of Proposed Plan Cape Light Compact Enhancements

• Residential
  – Continue with cost effective no cap insulation offering for residential customers
  – Continue to serve all electric customers who contact the Compact regardless of how they heat their homes
  – Continue offering 100% insulation incentives to our renter and moderate-income customers
  – Continue to explore ways to serve our hard-to-reach customers
  – Battery Storage and Active Demand Response
  – Behavior Offering Home Energy Report – Opower
  – Residential Strategic Electrification Offering
    • 700 residential customers: convert oil, propane and electric resistance heat to cold climate heat pumps
    • Install PV systems to support electrification of heating systems
    • Install battery storage for demand response
    • Tiered incentives based on income

• Commercial & Industrial
  – Municipal up to 100% cost effective incentives
  – Eligible Non-profits 100% cost effective incentives
  – Year-round tenants 100% cost effective incentives
  – Serve Oil, propane, other fuel customers
  – Continue to Offer “Main Streets”
2019-2021 Energy Efficiency Plan: Income Eligible Programs

REQUESTED BY: Maggie Downey

Proposed Motion(s)

I move the Board vote to approve the use of Area Median Incomes for determining whether a customer is eligible for Cape Light Compact moderate (61%-80% AMI) or extended moderate (81% - 120% AMI) income offerings.

The Compact Administrator is authorized and directed to take all actions necessary or appropriate to implement this vote, and to execute and deliver all documents as may be necessary or appropriate to implement this vote.

Additional Information

See attached for additional information.

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## Residential Income Verification Offerings

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<th>Household Members</th>
<th>60% State Median Income (SMI)</th>
<th>60% Barnstable County Area Median Income (AMI)</th>
<th>61 – 80% SMI</th>
<th>61-80% Barnstable County AMI</th>
<th>81 – 120% SMI</th>
<th>81-120% Barnstable County AMI</th>
<th>81-120% Dukes County AMI</th>
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<tr>
<td>2</td>
<td>Up to $46,437</td>
<td>Up to $41,400</td>
<td>$46,438 - $51,915</td>
<td>$41,401 - $55,200</td>
<td>$44,521 - $57,550</td>
<td>$61,916 - $89,916</td>
<td>$55,201 - $110,400</td>
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<td>Up to $57,363</td>
<td>Up to $46,560</td>
<td>$57,364 - $76,484</td>
<td>$46,561 - $62,100</td>
<td>$50,101 - $64,750</td>
<td>$76,485 - $111,074</td>
<td>$62,101 - $124,200</td>
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<td>4</td>
<td>Up to $68,289</td>
<td>Up to $51,720</td>
<td>$68,290 - $91,052</td>
<td>$51,721 - $68,950</td>
<td>$55,621 - $71,900</td>
<td>$91,053 - $132,230</td>
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Based on U.S. Department of Housing and Urban Development (HUD) income limits for 2018.
Agenda Action Request
Cape Light Compact
Meeting Date: 10/10/18

2019-2021 Energy Efficiency Plan Budget and Savings Goals
REQUESTED BY: Maggie Downey

Proposed Motion(s)

I move the Board vote to approve the proposed goals and budgets presented by staff for the 2019-2021 Energy Efficiency Plan and authorize submission of the proposed Plan to the Massachusetts Department of Public Utilities.

The Compact Administrator is authorized and directed to take all actions necessary or appropriate to implement this vote, and to execute and deliver all documents as may be necessary or appropriate to implement this vote.

Additional Information

See presentation for additional information.

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<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>
October update on the Compact’s 2019-2021 Three-Year Energy Efficiency Plan
Background on Three-Year Energy Efficiency Plan

• 2008 Massachusetts Green Communities Act (GCA) mandates "electric and natural gas resource needs shall first be met through all available energy efficiency and demand reduction resources that are cost effective or less expensive than supply."

• 2018 Amendments to the GCA:
  – Explicitly allows for cost effective energy storage and other active demand management technologies
  – Adds cost-effective strategic electrification
  – Explicitly authorizes renewable funding through EE funds
  – Changes cost-effectiveness requirement from program level to sector level (increases flexibility)

• Statewide Term Sheet: Department of Energy Resources and the Attorney General indicate Program Administrators’ 2019-2021 Energy Efficiency Plans should comply with amendments (Active Demand Response, Storage, Electrification Goals Required)

• Compact works collaboratively with seven other statewide PAs to provide cost-effective energy efficiency programs. These programs are most commonly known as Mass Save®.
CLC Enhancements

Residential

• Continue with cost effective no cap insulation offer for residential customers
• Continue to serve all electric customers who contact the Compact regardless of how they heat their homes
• Continue offering 100% insulation incentives to our renter and moderate income customers
• Continue to explore ways to serve our hard-to-reach customers
• Battery Storage and Active Demand Response
• Behavior Offering Home Energy Report – Opower
• Strategic Electrification Offering
  – 700 total residential customers: convert oil, propane, electric resistance heat to cold climate heat pumps
  – Install PV systems to support electrification of heating system
  – Install battery storage for demand response
  – Tiered incentives based on income

Commercial & Industrial

• Municipal up to 100% cost effective incentives
• Eligible Non-profits 100% cost effective incentives
• Year-round tenants 100% cost effective incentives
• Serve Oil, propane, other fuel customers
• Continue to Offer “Main Streets”
Vote on CLC proposed enhancements

• 2019 – 2021 Energy Efficiency Plan Compact Specific Enhancements
  – I move the CLC JPE Board of Directors vote to include the attached Compact energy efficiency program enhancements in the 2019 – 2021 Energy Efficiency Plan to be submitted to the Massachusetts Department of Public Utilities on October 31, 2018.
## Residential Income Verification Offerings

<table>
<thead>
<tr>
<th>Household Members</th>
<th>60% State Median Income (SMI)</th>
<th>60% Barnstable County Area Median Income (AMI)</th>
<th>60% Dukes County AMI</th>
<th>61 – 80% SMI</th>
<th>61-80% Barnstable County AMI</th>
<th>61-80% Dukes County AMI</th>
<th>81 – 120% SMI</th>
<th>81-120% Barnstable County AMI</th>
<th>81-120% Dukes County AMI</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Up to $35,510</td>
<td>Up to $36,240</td>
<td>Up to $38,940</td>
<td>$35,511 - $47,550</td>
<td>$36,241 - $48,300</td>
<td>$38,941 - $50,350</td>
<td>$47,551 - $68,760</td>
<td>$48,301 - $72,480</td>
<td>$50,351 - $77,880</td>
</tr>
<tr>
<td>2</td>
<td>Up to $46,437</td>
<td>Up to $41,400</td>
<td>Up to $44,520</td>
<td>$46,438 - $61,915</td>
<td>$41,401 - $55,200</td>
<td>$44,521 - $57,550</td>
<td>$61,916 - $89,916</td>
<td>$55,201 - $82,800</td>
<td>$57,551 – $89,040</td>
</tr>
<tr>
<td>3</td>
<td>Up to $57,363</td>
<td>Up to $46,560</td>
<td>Up to $50,100</td>
<td>$57,364 - $76,484</td>
<td>$46,561 - $62,100</td>
<td>$50,101 - $64,750</td>
<td>$76,485 - $111,074</td>
<td>$62,101 – $93,120</td>
<td>$64,751 - $100,200</td>
</tr>
</tbody>
</table>

Based on U.S. Department of Housing and Urban Development (HUD) income limits for 2018.
Vote on Income Eligible Program levels

• 2019 – 2021 Energy Efficiency Plan Income Eligible Programs
  – I move the CLC JPE Board of Directors vote to approve the use of Area Median Incomes for determining whether a customer is eligible for Cape Light Compact moderate (61% - 80% AMI) or extended moderate (81% - 120% AMI) income offerings.
2019 – 2021 Budget

<table>
<thead>
<tr>
<th></th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
<th>2019 - 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Budget</td>
<td>$47,212,059</td>
<td>$58,194,204</td>
<td>$61,392,479</td>
<td>$166,798,742</td>
</tr>
</tbody>
</table>

(all sectors) October with a Benefit Cost Ratio of 2.21
# 2019 – 2021 Electric Savings

<table>
<thead>
<tr>
<th>Net Savings (all sectors) October</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
<th>2019 - 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual (MWh)</td>
<td>40,687</td>
<td>40,320</td>
<td>37,546</td>
<td>118,554</td>
</tr>
<tr>
<td>Lifetime (MWh)</td>
<td>335,288</td>
<td>349,480</td>
<td>354,465</td>
<td>1,039,233</td>
</tr>
</tbody>
</table>

Contact us at 800-797-6699 or www.capecompact.org
## 2019 – 2021 Bill Impacts

### Residential (R-1)

<table>
<thead>
<tr>
<th>Years</th>
<th>EERF</th>
<th>Energy Conservation</th>
<th>Avg. Monthly Usage (kWh)</th>
<th>Total Cost (per month)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>$0.01859</td>
<td>$0.00250</td>
<td>516</td>
<td>$10.88</td>
</tr>
<tr>
<td>2019-2021</td>
<td>$0.02797</td>
<td>$0.00250</td>
<td>x</td>
<td>$15.72</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>Total Cost difference</strong></td>
</tr>
</tbody>
</table>

### Low Income (R-2)

<table>
<thead>
<tr>
<th>Years</th>
<th>EERF</th>
<th>Energy Conservation</th>
<th>Avg. Monthly Usage (kWh)</th>
<th>Total Cost (per month)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>$0.00148</td>
<td>$0.00250</td>
<td>488</td>
<td>$1.94</td>
</tr>
<tr>
<td>2019-2021</td>
<td>$0.00336</td>
<td>$0.00250</td>
<td>x</td>
<td>$2.86</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>Total Cost difference</strong></td>
</tr>
</tbody>
</table>

### C&I Small General Service (G-1)

<table>
<thead>
<tr>
<th>Years</th>
<th>EERF</th>
<th>Energy Conservation</th>
<th>Avg. Monthly Usage (kWh)</th>
<th>Total Cost (per month)</th>
<th>Avg. Monthly Usage (kWh)</th>
<th>Total Cost (per month)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>$0.00530</td>
<td>$0.00250</td>
<td>400</td>
<td>$3.12</td>
<td>10,800</td>
<td>$84.24</td>
</tr>
<tr>
<td>2019-2021</td>
<td>$0.01502</td>
<td>$0.00250</td>
<td>x</td>
<td>$7.01</td>
<td></td>
<td>$189.22</td>
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<td></td>
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<td></td>
<td><strong>Total Cost difference</strong></td>
<td><strong>$3.89</strong></td>
<td><strong>$104.98</strong></td>
</tr>
</tbody>
</table>
Vote on Budget and Savings

- 2019 – 2021 Energy Efficiency Plan Budget and Savings Goals
  - I move the CLC JPE Board of Directors vote to approve the proposed goals and budgets presented by staff for the 2019 – 2021 Energy Efficiency Plan and authorize submissions of the proposed Plan to the Massachusetts Department of Public Utilities.
Thank You!

Cape Light Compact

Working Together Toward A Smarter Energy Future
MEMORANDUM


FROM: Jeffrey Leupold, Sarah Smegal, Krista Hawley, and Jessica Ellis Hearing Officers


DATE: October 3, 2018

CC: Mark D. Marini, Secretary
Energy Efficiency Email Distribution List

I. INTRODUCTION

General Laws c. 25, § 21(d)(1) requires the Massachusetts energy efficiency program administrators ("Program Administrators") to file with the Department of Public Utilities ("Department") their respective Three-Year Energy Efficiency Plans for the 2019-2021 term ("Plans") on or before October 31, 2018. Within 90 days after the filing, the Department must issue a decision on the Plans. G.L. c. 25, § 21(d)(2). To accommodate the 90-day review period, the Department established a filing template, a model procedural schedule, and procedures for the review of the Plans. Investigation by the Department of Public Utilities on its own Motion into Updating its Energy Efficiency Guidelines Consistent with An Act Relative to Green Communities, D.P.U. 08-50-B (2009); Energy Efficiency Guidelines, D.P.U. 11-120-A Phase II (2013) ("Guidelines").

Based on its experience in reviewing prior three-year energy efficiency plan filings, the Department has identified additional information that the Program Administrators must include in their respective Plan filings. The additional filing requirements are set forth below. In addition, this memorandum provides filing procedures, assigns docket numbers, and sets forth the initial schedule for the investigation of these filings.
II. ADDITIONAL FILING REQUIREMENTS

In addition to all materials included in the Plan filing template,\(^1\) each Program Administrator shall provide the following information with its Plan filing:

1. Provide pre-filed testimony describing the development and determination of the proposed statewide and Program Administrator-specific savings goals, including for each customer sector. Explain how technical potential studies and other sources were used in this regard. Provide copies of all technical potential studies and other sources that were used.

2. Provide pre-filed testimony describing how the Program Administrator intends to address the following:

   a. participation barriers and achievement of deeper participant savings for renters in the residential energy efficiency core initiatives and programs;

   b. participation barriers and achievement of deeper participant savings in hard-to-reach/underserved communities in the residential and low-income energy efficiency core initiatives and programs;

   c. participation barriers and achievement of deeper participant savings in C&I energy efficiency program channels (e.g., municipal, healthcare, real estate, education, non-profit, hospitality, and small and mid-sized C&I);

   d. saturation between new and repeat participants in core initiatives;

   e. historical close rates and how each Program Administrator developed its current assumptions for its planned close rates; and

   f. programs or core initiatives related to demand response including, but not limited to, winter electric or gas demand response offerings.

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\(^1\) Program Administrators shall continue to provide D.P.U. 08-50 tables and information at the core initiative level. However, Program Administrators are not required to file statewide comparison tables or related information as required by Guidelines §§ 3.2.1.7, 3.2.2.4, 3.3.5, 3.3.7, or 3.4.4.3.
3. Provide pre-filed testimony describing how the Program Administrator intends to engage outside organizations (e.g., municipalities, municipal energy advocates, community organizations, etc.) to enhance program delivery during the 2019-2021 term.

4. Provide pre-filed testimony describing how each Program Administrator is incorporating strategic electrification into its Plan or how each Program Administrator intends to incorporate strategic electrification going forward.

5. Provide pre-filed testimony identifying and describing new technologies and initiatives that the Program Administrator has included in its Plan. Explain how the Program Administrator evaluated new technologies and initiatives to determine cost-effectiveness and savings potential.

6. Provide pre-filed testimony describing all new non-energy impacts that the Program Administrators anticipate studying during the 2019-2021 term.

7. Provide pre-filed testimony describing all new or additional benefits that were captured in the most recent Avoided Energy Supply Cost Study and how each Program Administrator has incorporated these benefits in its Plan. If the Program Administrator has not incorporated these benefits, explain why not.

8. Provide pre-filed testimony identifying all competitively procured contracts that the Program Administrator has already executed for services to be provided during the 2019-2021 term. For each contract, identify: (a) the contract term; (b) whether there is an option to extend the term; and (c) the conditions for renewal. For each Program Administrator, provide the percentage and total dollar amount of competitively procured services that have already been procured for the 2019-2021 term.

9. (Electric only) Provide pre-filed testimony describing the process by which the Program Administrator develops bids for the forward capacity market administered by ISO New England, Inc. including a discussion of how energy storage technologies will be incorporated into such bids.

10. To facilitate the publication of the notice, provide the following Program Administrator specific information in the cover letter to the filing, including a citation to where the underlying support for such information appears in the filing:

   a. proposed total budget for the three-year term and annual budget for 2019, 2020, and 2021; and
b. summary bill impacts in the following format:

- A residential customer ([insert applicable rate class]) using [insert applicable quantity and units] per month could experience a monthly bill increase/decrease of $X.XX or X.X percent in 2019; a monthly bill increase/decrease of $X.XX or X.X percent in 2020; and a monthly bill increase/decrease of $X.XX or X.X percent in 2021.

- A low-income customer ([insert applicable rate class]) using [insert applicable quantity and units] per month could experience a monthly bill increase/decrease of $X.XX or X.X percent in 2019; a monthly bill increase/decrease of $X.XX or X.X percent in 2020; and a monthly bill increase/decrease of $X.XX or X.X percent in 2021.

III. FILING PROCEDURES

Each Program Administrator shall file its Plan in the following manner:

1. The original of each individual Plan and common Statewide Plan (including bulk appendixes and exhibits) should be delivered to the Department’s Secretary, Mark D. Marini.

2. Electronic copies of each individual Plan and common Statewide Plan should be directed to the Department’s e-filing address DPU.efiling@mass.gov.

3. Electronic copies (email and CD/USB drive) of each Program Administrator-specific Plan should be directed to the Hearing Officers as identified in § IV, below. In addition, an electronic copy (email and CD/USB drive) of the common Statewide Plan should be directed to each Hearing Officer identified in § IV, below. For CD/USB drive copies, each Program Administrator must file one (or more if necessary) clearly identified CD/USB drive containing the common Statewide Plan filing material and one (or more if necessary) clearly identified CD/USB drive containing the Program Administrator-specific filing materials.

4. Paper copies of the Plans should be delivered to Jeffrey Leupold, as follows:
five copies total (not per Program Administrator) of the common Statewide Plan, excluding common bulk exhibits;

one copy total (not per Program Administrator) of each common bulk appendix; and

two copies per Program Administrator of all other Program Administrator-specific Plan components.

All copies must be in three-ring loose leaf binders with each binder clearly identified as to content and, where appropriate, docket number and Program Administrator.

6. Prior to filing its Plan with the Department, a Program Administrator shall notify all the individuals/entities included on the attached email distribution list, which includes Energy Efficiency Advisory Council ("Council") members and intervenors and limited participants in the 2016-2018 energy efficiency plan proceedings (i.e., D.P.U. 15-160 through D.P.U. 15-169), of the upcoming filing and direct these individuals/entities to contact the Program Administrator if they want to receive an electronic copy of the Plan. The Program Administrator shall, upon such request, promptly provide such electronic copy.

7. On the date its Plan is filed with the Department, a Program Administrator must provide a copy of its Plan to each member of the Council unless the Council member agrees in advance to an electronic copy.

8. Program Administrators must include all formulas, linkages and pivot tables in the D.P.U. 08-50 tables. Where the inclusion of a particular item is overly burdensome or impractical, active cells should include a note or comment explaining how the value was calculated, with references to applicable page(s) in the Technical Reference Manual/Library.

9. All documents must be searchable. Program Administrators must file each exhibit as a separate PDF file. In addition, the entire set of exhibits should be submitted as single PDF file (or, where too large, as few separate PDF files as possible). In each instance, the electronic file name should identify the document but should not exceed 50 characters in length.
IV. **PRE-ASSIGNED DOCKET NUMBERS**

The Department has pre-assigned docket numbers to the Plans as follows:

**Gas Program Administrators:**

D.P.U. 18-110 - Bay State Gas Company, d/b/a Columbia Gas of Massachusetts
   (Krista Hawley, krista.hawley@mass.gov)

D.P.U. 18-111 - The Berkshire Gas Company
   (Krista Hawley, krista.hawley@mass.gov)

D.P.U. 18-112 - Fitchburg Gas and Electric Light Company, d/b/a Unitil (Gas)
   (Jeffrey Leupold, jeffrey.leupold@mass.gov)

   (Jeffrey Leupold, jeffrey.leupold@mass.gov)

D.P.U. 18-114 - Boston Gas Company and Colonial Gas Company, each d/b/a National Grid
   (Sarah Smegal, sarah.smegal@mass.gov)

D.P.U. 18-115 - NSTAR Gas Company, d/b/a Eversource Energy
   (Jessica Ellis, jessica.ellis@mass.gov)

**Electric Program Administrators:**

D.P.U. 18-116 - Cape Light Compact JPE
   (Sarah Smegal, sarah.smegal@mass.gov)

D.P.U. 18-117 - Fitchburg Gas and Electric Light Company, d/b/a Unitil (Electric)
   (Jeffrey Leupold, jeffrey.leupold@mass.gov)

D.P.U. 18-118 - Massachusetts Electric Company and Nantucket Electric Company, each d/b/a National Grid
   (Sarah Smegal, sarah.smegal@mass.gov)

D.P.U. 18-119 - NSTAR Electric Company d/b/a Eversource Energy
   (Jessica Ellis, jessica.ellis@mass.gov)

V. **PROCEDURAL SCHEDULES**

Pursuant to 220 CMR 1.06(6)(b)(1) the Department will establish schedules for the investigation of the Plan proceedings.² Before the establishment of final schedules and

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² To enable review the Plans in the context of the 90-day period provided by G.L. c. 25, § 21(d)(2), the Department has established two procedural tracks. Guidelines § 3.7.2. In order to better describe the parties subject to each track, the Department
consistent with the model procedural schedule in Guidelines § 3.7.3 and Guidelines § 3.7.1, the following dates shall be observed:

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plans filed with the Department</td>
<td>October 31, 2018</td>
</tr>
<tr>
<td>Petitions to intervene (General Track) due</td>
<td>November 1, 2018</td>
</tr>
<tr>
<td>Discovery (General Track) commences(^3)</td>
<td>November 1, 2018</td>
</tr>
<tr>
<td>Answers to (General Track) petitions to intervene due</td>
<td>November 5, 2018</td>
</tr>
<tr>
<td>Pre-hearing statements (General Track) due</td>
<td>November 7, 2018</td>
</tr>
</tbody>
</table>

will refer to them as “General Track” (previously Council track) and “Alternate Track” (previously “Non-Council Track”).

A General Track participant is a participant in the Council process or an entity whose interests are represented on the Council, pursuant to G.L. c. 25, § 22(a). General Track participants are presumed to be familiar with the content of a Plan and the issues that they may likely seek to address during the course of the adjudicatory process. A General Track participant will be treated as a putative intervenor until the Department has issued rulings on intervention. D.P.U. 08-50-B at 26-33; Guidelines § 3.7.2. To the extent they seek to intervene in the Plan proceedings, the following persons/entities shall file their petitions to intervene on the General Track schedule: (1) voting and non-voting members of the Council; (2) any entity whose interests are represented on the Council; (3) any person/entity that has participated in the Council process; and (4) any person/entity that was previously granted intervention as a full party or limited participant in a three-year energy efficiency plan proceeding.

If there are any entities who are permitted to intervene as full parties pursuant to G.L. c. 30A § 10, but who otherwise did not participate in or whose interests were not represented in the Council process, a reasonable opportunity will be provided for such parties to formulate their respective positions on the Plans in the context of the limited period of time afforded the Department pursuant to G.L. c. 25, § 21(d)(2) to review the Plans. D.P.U. 08-50-B at 32 n.16; Guidelines § 3.7.2.

\(^3\) Responses to information requests are due within five (5) business days of receipt of the request, unless otherwise indicated. Where the computed response date is a Saturday, Sunday, or legal holiday, the response shall be due on the next following Department business day.
Petitions to intervene (Alternate Track) due: November 14, 2018

Intervenor testimony (General Track) due: November 16, 2018

Answers to (Alternate Track) petitions to intervene due: November 16, 2018

Discovery (Alternate Track) commences: Upon Department ruling on petition to intervene

Pre-hearing statement and intervenor testimony (Alternate Track) due: November 23, 2018

Public Hearing: December 3, 2018

Evidentiary Hearings: December 10-13, 17, 2018

Briefs: To Be Determined

VI. PRELIMINARY DISTRIBUTION LIST

Elliott Jacobson, EEAC, elj@actioninc.org
Amanda Helwig, CLF, mhelwig@clf.org
Amy Boyd, EEAC, aboysd@acadiacenter.org
Eric Beaton, EEAC, eric.beaton@mass.gov
Donald Boecke, EEAC, Donald.Boecke@MassMail.State.MA.US
Caitlin Peale Sloan, CLF, cpeale@clf.org
Cindy Arcate, EEAC, carcate@poweroptions.org
Danielle Winter, Keegan Werlin, dwinter@keeganwerlin.com
Rebecca Davis, EEAC, RDavis@mapc.org
Deirdre Manning, EEAC, dmaning@smith.edu
Emmett Lyne, Rich May, Elyne@richmaylaw.com
Rachel Evans, DOER, Rachel.Evans@state.ma.us
Mike Ferrante, EEAC, mferrante@massoilheat.org
Jack Habib, Keegan Werlin, jhabib@keeganwerlin.com
James M. Avery, Pierce Atwood, javery@PierceAtwood.com
Jeffrey Bernstein, BCK Law, jbernstein@bck.com
Jeffrey Graeber, GDC Law, jgraeb@GDC-Law.com
Jerrold Oppenheim, LEAN, JerroldOpp@DemocracyAndRegulation.com
Jesse Reyes, Brown Rudnick, JReyes@brownrudnick.com
Jo Ann Bodemer, BCK Law, jbodemer@bck.com
Jodi Hanover, Rich May, JHanover@richmaylaw.com
Judith Judson, DOER - EEAC, judith.judson@mass.gov
Andrea Keeffe, National Grid, Andrea.Keeffe@nationalgrid.com
Mary Wambui, EEAC, mwambui@dbedc.org
Justin Davidson, EEAC, jdavidson@mrealtor.com
Paul Afonso, Brown Rudnick, pafonso@brownrudnick.com
Paul Johnson, EEACk, pjohnson@comcast.net
Paul Gromer, EEAC, pgromer@peregrinegroup.com
Richard Juang, ACE, rmjuang@ace-ej.org
Richard Malmstrom, EEAC, richarda_malmstrom@dfci.harvard.edu
Robert Ruddock, Lock Lord, Robert.ruddock@lockelord.com
Robert Rio, EEAC, Rio@aimnet.org
Victoria Rojo, EEAC, VRojo@iso-ne.com
Sharon Weber, EEAC, Sharon.Weber@MassMail.State.MA.US
<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Cents</th>
<th>Budget</th>
<th>Actual</th>
<th>Change in Budget</th>
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<tr>
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<td>000</td>
<td>6,651,520</td>
<td>000</td>
<td>0.00</td>
</tr>
<tr>
<td>Operations &amp; Maintenance Revenue</td>
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<td>000</td>
<td>6,651,520</td>
<td>000</td>
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<td>000</td>
<td>6,651,520</td>
<td>000</td>
<td>0.00</td>
</tr>
</tbody>
</table>

- The table above details the operations, maintenance, revenue, and expenses for a given fiscal year, showing the budgeted and actual figures along with the change in budget.