

**Cape Light Compact JPE
Governing Board
Open Session Meeting Minutes
Wednesday, October 10, 2018**

The Cape Light Compact JPE Board of Directors met on Wednesday, October 10, 2018, in the Martha's Vineyard Conference Room at the Cape Light Compact JPE Offices at 261 Whites Path, Yarmouth, MA 02664 at 2:00PM.

Present Were:

1. David Anthony, Secretary, Barnstable
2. Peter Doyle, Barnstable Alternate
3. Robert Schofield, Executive Committee, Bourne
4. Colin Odell, Brewster
5. Fred Fenlon, Eastham
6. Paul Pimentel, Edgartown
7. Ronald Zweig, Vice-Chair, Falmouth
8. Wayne Taylor, Mashpee – **By Phone**
9. Martin Culik, Orleans
10. Thomas Donegan, Executive Committee, Provincetown
11. Leanne Drake, Sandwich
12. Kirk Metell, Tisbury Alternate – **By Phone**
13. Sue Hruby, West Tisbury
14. Joyce Flynn, Chair, Yarmouth

Absent Were:

1. Michael Hebert, Aquinnah
2. Peter Cocolis, Executive Committee, Chatham
3. Timothy Carroll, Chilmark
4. Brad Crowell, Dennis
5. Robert Hannemann, Dukes County
6. Valerie Bell, Harwich
7. Richard Toole, Executive Committee, Oak Bluffs
8. Jarrod Cabral, Truro
9. Richard Elkin, Wellfleet

Members/Alternates

Physically present: 12

Present by phone: 2

Legal Counsel:

JoAnn Bodemer, Esq., BCK Law, P.C.

Staff Present:

Austin Brandt, Senior Power Supply Planner

Briana Kane, Planning and Evaluation Manager

Joanne Nelson, Comptroller

Maggie Downey, Administrator
Margaret Song, C&I Program Manager
Melissa Allard, Senior Administrative Coordinator
Phil Moffit, Residential Program Manager

Public Present:

None Present.

Joyce Flynn called the meeting to order at 2:06 PM. Joyce Flynn recognized Wayne Taylor of Mashpee and Kirk Metell of Tisbury who were remotely participating because physical attendance at the meeting would be unreasonably difficult.

PUBLIC COMMENT:

There were no members of the public present.

APPROVAL OF MINUTES:

The Board considered the September 19, 2018 Meeting Minutes.

Colin Odell moved the Board to accept the minutes as amended, seconded by Martin Culik.

David	Anthony	Barnstable	Yes
Robert	Schofield	Bourne	Yes
Colin	Odell	Brewster	Yes
Fred	Fenlon	Eastham	Yes
Paul	Pimentel	Edgartown	Yes
Ronald	Zweig	Falmouth	Yes
Wayne	Taylor	Mashpee	Yes
Martin	Culik	Orleans	Yes
Thomas	Donegan	Provincetown	Yes
Leanne	Drake	Sandwich	Yes
Kirk	Metell	Tisbury	Yes
Sue	Hruby	West Tisbury	Yes
Joyce	Flynn	Yarmouth	Yes

Motion carried in the affirmative (13- 0 - 0)

CHAIRMAN’S REPORT:

Joyce Flynn announced that the Cape & Island Energy Committees Meeting will be on November 1, 2018 at the Compact’s Offices and thanked Maggie Downey and Liz Argo, from the Cape and Vineyard Electric Coop for putting it together.

Joyce Flynn reviewed the calendar she and Maggie Downey put together of important events that will be taking place over the next few months, and asked Board Members to attend if possible. Maggie Downey stated that the Compact staff will be in hearings at the DPU during the regularly scheduled December Board Meeting and

suggested that December 5th would work best for the December Cape Light Compact Board Meeting. The sense of the board is that December 5th will work.

ADMINISTRATORS REPORT:

1. Fiscal Report: Overview of Energy Efficiency and Operating Budgets

Maggie Downey stated that the Compact is on track to spend almost all the Operating Budget. The RFP for municipal electric accounts is being worked on.

Maggie Downey stated that the Energy Efficiency Budget was also on track to be spent and it shows a “Hockey Stick” pattern of growth. Phil Moffit is on track to use all the Residential Budget and receive the planned savings. Ron Zweig stated that he understands the “Hockey Stick” pattern when it comes to new projects, but since these are ongoing programs, why is this happening? Margaret Song stated there are few reasons why this has happened. With some projects they are going through the grant process in the summer, installation in the fall and the Compact doesn’t get billed until December. Also, the Massachusetts Clean Energy Center grants decreased therefore the Compact has taken on more.

2. Reminder of 2019-2021 Energy Efficiency Plan Informational Sessions

Maggie Downey asked Board Members to attend the Public Sessions and invite others to attend as well. She also asked the Board Members to try and get people to participate in taking the online survey on our website at <https://www.capelightcompact.org/eeplan/>.

3. November and December Board Meeting Dates and Agenda Topics

Maggie Downey stated that the next two Board Meetings will be on November 14th and December 5th. The Operating Budget for 2019 will be voted on at the December Board Meeting, along with nominations for Executive board positions.

Maggie Downey stated that the Cape Cod Commission has released a Draft Regional Policy Plan (RPP) that references Cape Light Compact. The Compact has found some minor errors. Maggie Downey asked the Board to let the Compact respond to the errors and asked if the Board wanted to provide any comments as well. Tom Donegan asked if someone for the Cape Cod Commission could come to the next Board Meeting to talk about it with us and stated in the meantime the Compact should send a letter on the corrections. Martin Culik stated that a committee should be put together that would work on Board comments on the RPP. Sue Hruby asked if it would be possible for the Board to submit comments by email. Maggie Downey stated that the Board should read the RPP and submit their comments to her by email. At the November Meeting the Board will vote on the letter Maggie Downey has put together with the comments.

2019-2021 ENERGY EFFICIENCY PLAN, DPU 18-116:

1. Discussion and Potential Votes on Cape Light Compact Proposed Enhancements to the 2019-2021 Energy Efficiency Plan

Maggie Downey reviewed background of the Three-Year Energy Efficiency Plan. The Compact works closely with other PA’s to provide cost-effective energy efficiency programs, but each submits their own tables.

Maggie Downey reviewed the CLC Enhancements slide. Sue Hruby stated that she thought we decided to not continue with OPower at the last Board Meeting. Maggie Downey stated that the Board had decided to not continue with OPower unless the Compact received feedback expressing interest from stakeholders and then it would need to bring it back. There are savings opportunities with OPower being added to the CLC Enhancements. Fred Fenlon asked if there was a reason the Compact was not recommending that the 700 participants convert to gas in its Cape and Vineyard Electrification offering. Maggie Downey stated that converting to natural gas would not be strategic electrification. David Anthony asked if the Compact looked at cost effectiveness for smaller number of participants. Maggie Downey answered yes, the Board discussed this at their September meeting, but the Compact came back to the 700 participants.

Colin Odell moved the CLCJPE Board of Directors vote to include the attached Compact energy efficiency program enhancements in the 2019-2021 Energy Efficiency Plan to be submitted to the Massachusetts Department of Public Utilities on October 31, 2018.

The Compact Administrator is authorized and directed to take all actions necessary or appropriate to implement this vote, and to execute and deliver all documents as may be necessary or appropriate to implement this vote. Seconded by Bob Schofield.

David	Anthony	Barnstable	Yes
Robert	Schofield	Bourne	Yes
Colin	Odell	Brewster	Yes
Fred	Fenlon	Eastham	Yes
Paul	Pimentel	Edgartown	Yes
Ronald	Zweig	Falmouth	Yes
Wayne	Taylor	Mashpee	Yes
Martin	Culik	Orleans	Yes
Thomas	Donegan	Provincetown	Yes
Leanne	Drake	Sandwich	Yes
Kirk	Metell	Tisbury	Yes
Sue	Hruby	West Tisbury	Yes
Joyce	Flynn	Yarmouth	Yes

Motion carried in the affirmative (13– 0 – 0)

2. Discussion and Potential Votes on Utilizing State Median Income versus Area Median Income for Customers in 61-80% and 81-120% Income Range

Maggie Downey reviewed the Residential Income Verification Offerings slide and stated that the Compact believes it is best not to change the 60% offering from State Median Income (SMI) to Area Median Income (AMI) because it would affect other programs those people participate in like SNAP, WIC, EBT, etc. However, the 61-80% and 81-120% could be changed to Area Median Income (AMI). Tom Donegan stated that it would allow more customers to qualify for more help. JoAnn Bodemer asked what about the gap between the 60% SMI and the 61-80% AMI. Maggie Downey stated that the Compact could lower the starting numbers from the 61-80% AMI to meet the 60% SMI. Joyce Flynn asked if changing the numbers would it make it more difficult for staff with their programs. Maggie Downey stated that staff already checks the customers income. Martin Culik asked if these numbers change annually. Maggie Downey answered yes. Briana Kane stated that the Compact would check to see if the 2019 numbers are up yet. Tom Donegan stated that when thinking about

each town separately, what is the average people per household? Margaret Song stated that there is an average 2.2 people per household on Cape Cod and 2.1 people per household in Martha's Vineyard.

Tom Donegan moved the CLCJPE Board of Directors vote to approve the use of Area Median Incomes for determining whether a customer is eligible for Cape Light Compact moderate (61-80% AMI) or extended moderate (81-120% AMI) income offerings, and to continue to use the State Median Income for the Low-Income Customers (60% SMI).

The Compact Administrator is authorized and directed to take all actions necessary or appropriate to implement this vote, and to execute and deliver all documents as may be necessary or appropriate to implement this vote. Seconded by Martin Culik.

David	Anthony	Barnstable	Yes
Robert	Schofield	Bourne	Yes
Colin	Odell	Brewster	Yes
Fred	Fenlon	Eastham	Yes
Paul	Pimentel	Edgartown	Yes
Ronald	Zweig	Falmouth	Yes
Wayne	Taylor	Mashpee	Yes
Martin	Culik	Orleans	Yes
Thomas	Donegan	Provincetown	Yes
Leanne	Drake	Sandwich	Yes
Kirk	Metell	Tisbury	Yes
Sue	Hruby	West Tisbury	Yes
Joyce	Flynn	Yarmouth	Yes

Motion carried in the affirmative (13- 0 - 0)

3. Discussion and Potential Vote on Proposed 2019-2021 Energy Efficiency Plan Budget and Savings Goals

Briana Kane reviewed the budget, savings and bill impacts slides. Colin Odell asked why the residential bills are increasing an average of \$4.84. Maggie Downey stated it is primarily because of the Cape and Vineyard electrification offering. Colin Odell stated that the Compact will need to prepare speaking points that people will understand on why customers will be seeing an increase on their bill. Maggie Downey stated that this is a \$23-million-dollar offering that the Compact is proposing. Briana Kane stated that the other Compact Energy Efficiency Plan enhancements are also contributing to the budget increase. Maggie Downey noted that there will be higher percentage of propane and oil customers in our territory than in other Program Administrator territories. Martin Culik asked how the average increase of \$4.84 compares to other PA's across the state. Briana Kane stated that the Compact is about double the cost per kWh as of the past month. Martin Culik asked if this proposal to the state isn't set in stone because they could deny or ask for changes. Maggie Downey answered yes. Fred Fenlon asked how the Compact feels about the projections going forward on the billing impacts. Maggie Downey stated that she thinks the Compact will be on the higher end. Sue Hruby stated that the communications need to be targeted to the low- and moderate-income customers and should be sent out around the time they get their bill. The bill impacts may not seem like much, but for some it is.

Joyce Flynn asked what would happen to the \$23 million dollars for the electrification program if the state says no. Will it go away, or would there be a substitute? Maggie Downey stated that it will be removed from the 2019-2021 Energy Efficiency Plan. JoAnn Bodemer stated that the Compact could change the program a bit, for instance make it 300 participants and see if the state accepts it then if directed by the Department of Public Utilities. Maggie Downey stated nothing new could be added to the proposal, but yes, programs already in the proposal could be reworked. Martin Culik asked if there has been a conversation with the state on the Compact electrification program. Maggie Downey stated that it has been well discussed and will not be a surprise. Maggie Downey stated that Dan Schell will take time to talk to the Board and figure out what the Compact needs to focus on and what the concerns are when it comes to explain to our customers about the bill impacts. Paul Pimentel stated the Compact should link electrification to renewable energy and climate change.

Martin Culik moved the CLCJPE Board of Directors vote to approve the proposed goals and budgets presented by staff for the 2019-2021 Energy Efficiency Plan and authorized submission of the proposed Plan to the Massachusetts Department of Public Utilities.

The Compact Administrator is authorized and directed to take all actions necessary or appropriate to implement this vote, and to execute and deliver all documents as any necessary or appropriate to implement this vote. Seconded by Colin Odell.

David	Anthony	Barnstable	Yes
Robert	Schofield	Bourne	Yes
Colin	Odell	Brewster	Yes
Fred	Fenlon	Eastham	Yes
Paul	Pimentel	Edgartown	Yes
Ronald	Zweig	Falmouth	Yes
Wayne	Taylor	Mashpee	Yes
Martin	Culik	Orleans	Yes
Thomas	Donegan	Provincetown	Yes
Leanne	Drake	Sandwich	Yes
Kirk	Metell	Tisbury	Yes
Sue	Hruby	West Tisbury	Yes
Joyce	Flynn	Yarmouth	Yes

Motion carried in the affirmative (13- 0 - 0)

4. Review Department of Public Utilities (DPU) Schedule

Maggie Downey stated that it would be great if any Board Members could attend the DPU Meeting in Boston. This would be to create a presence but that no Board Members would be allowed to comment.

Wayne Taylor and Kirk Metell stopped participation by phone at 3:34pm.

ADJOURNMENT:

Motion to adjourn made at 3:46 PM moved by Robert Schofield, seconded by Ron Zweig.

Respectfully submitted,

Melissa Allard

LIST OF DOCUMENTS AND EXHIBITS:

- Meeting Notice / Agenda
- September 19, 2018 Meeting Minutes
- October -December 2018 Calendars of Events
- 2018 Operating Budget
- 2018 Energy Efficiency Budget
- October update on the Compact's 2019-2021 Three-Year Energy Efficiency Plan PowerPoint
- Agenda Action Request: 2019 – 2021 Energy Efficiency Plan Budget and Savings Goals
- Agenda Action Request: 2019 – 2021 Energy Efficiency Plan Compact Specific Enhancements
- Agenda Action Request: 2019 – 2021 Energy Efficiency Plan: Income Eligible Programs
- DPU 18-110 – 18-119 Three-Year Energy Efficiency Plans Prefiling Memo

Draft Minutes subject to correction, addition and Committee/Board Approval