

**Cape Light Compact JPE
Executive Committee
Open Session Meeting Minutes
Wednesday, September 13, 2017**

The Cape Light Compact JPE Executive Committee met on Wednesday, September 13, 2017 in the Martha's Vineyard Conference Room at the Cape Light Compact JPE Offices at 261 Whites Path, Yarmouth MA 02664 at 2:00PM.

PRESENT WERE:

1. Joyce Flynn, Chair, Executive Committee, Yarmouth
2. Ronald Zweig, Vice-Chair, Executive Committee, Falmouth
3. David Anthony, Secretary, Executive Committee, Barnstable
4. Robert Schofield, Executive Committee, Bourne
5. Peter Cocolis, Executive Committee, Chatham
6. Richard Toole, Executive Committee Member at Large, Oak Bluffs – by phone
7. Thomas Donegan, Executive Committee, Provincetown
8. Richard Elkin, Wellfleet
9. Sue Hruby, West Tisbury – by phone
10. Martin Culik, Orleans
11. ChristiAne Mason, Wellfleet Alternate
12. Michael Embury, Brewster Alternate
13. Valerie Bell, Harwich

ABSENT WERE:

14. Michael Hebert, Aquinnah
15. Vacant - Sandwich
16. Tim Carroll, Chilmark
17. Wayne Taylor, Mashpee
18. John Grande, Tisbury
19. Jarrod Cabral, Truro
20. Robert Hannemann, Duke's County
21. Brad Crowell, Dennis
22. Fred Fenlon, Eastham
23. Paul Pimentel, Edgartown

Members (or Alternates
participating on their behalf
physically present: 10
Members present by phone: 2

LEGAL COUNSEL

Jeffrey Bernstein, Esq., BCK Law, P.C.

STAFF PRESENT

Maggie Downey, Administrator
Joanne Nelson, Comptroller
Austin Brandt, Senior Power Supply Planner
Lindsay Henderson, Analyst and Marketing
Briana Kane, Planning and Evaluation Manager
Jacob Wright, Special Projects Coordinator
Debbie Fitton, Energy Education Coordinator

PUBLIC PRESENT

There were no members of the public present.

Chair Joyce Flynn opened the meeting at 2:06pm as the Executive Committee due to lack of a physical quorum of the full Governing Board and welcomed everyone to the new Cape Light Compact JPE offices. Chair Flynn recognized Richard Toole from Oak Bluffs, Executive Committee member, participating via phone due to geographic distance, and Sue Hruby, West Tisbury member listening in (since this was an Executive Committee meeting only).

PUBLIC COMMENT

There were no members of the public present.

CHAIRMAN'S REPORT

Chair Flynn recognized Debbie Fitton for her service in Energy Education for the Compact.

Chair Flynn wanted to discuss protocols regarding being recognized to speak at the board meeting. She asked that members stand their nameplates on end and wait to be called on and passed the microphone in order to speak. Chair Flynn requested that questions unrelated to the current agenda, but of pertinent interest to the Executive Committee and others present, be addressed during the 'Board Member Update' portion of the Agenda.

ENERGY EFFICIENCY RESIDENTIAL PROGRAM UPDATES, PHIL MOFFITT AND LINDSAY HENDERSON

Lindsay Henderson reminded everyone that the "Summer Sizzler" event that has been going on ends next week, which waives the \$4,000 cap for insulation contracts. However, due to the success of the program, the offering will be continued as "Fall into Savings" through December.

Lindsay also informed the staff that there are dehumidifier turn in events coming up. One is on September 23rd from 10 to 2 at the Living Local Harvest Festival in Martha's Vineyard, and the second is on Friday, October 6th, from 9 to 1 at Mid-Cape Home Centers in South Dennis.

ADMINISTRATOR'S REPORT

Maggie informed the Executive Committee and others present that staff is researching equipment options to allow for video for remote members.

1. OVERVIEW OF OPERATING AND ENERGY EFFICIENCY BUDGETS

Peter Cocolis and Maggie Downey are continuing to meet to review Operating and Energy Efficiency Budgets as per direction of the Governing Board. She requested that there be a sense of the board if they wished Peter to continue to do this. The sense of the board indicated that they did indeed wish to have continued reports from Paper.

2. 2016 AUDIT UPDATE

Maggie Downey stated that the 2016 audit is underway, and a presentation will be provided at the November board meeting. Maggie also requested a sense of those present what the desired interval of reporting from the Treasurer should be. Peter Cocolis stated that the email and report he received from the Treasurer was a good overview and a good complement to our standard reporting, and his opinion was that quarterly would be appropriate. Richard Elkin indicated he would prefer to see some more reporting from the Treasurer before making a decision on the interval. Maggie Downey stated that she would have the Treasurer be available for the November and December board meetings.

Maggie Downey reminded everyone that the November and December meetings will feature budget discussions for the 2018 year, which will involve employee accruals.

Maggie Downey stated that the design of the next energy efficiency plan stakeholder meetings are moving along. The plan is to have them starting in late October and potentially moving into as late as February of next year to gather input for the next three year plan.

3. FINANCIAL SOFTWARE STATUS

Maggie Downey stated that we are in the process of looking at different accounting software. Joanne Nelson stated that the current system, Xero, doesn't adequately address the Compact's needs in terms of reporting and record keeping, and a new system with greater functionality will be selected.

4. LOW-INCOME SOLAR GRANT UPDATE

Austin Brandt updated the Executive Committee on the \$250,000 grant for low income solar projects. Because of net metering regulations, the Compact is seeking single family homes on deed restrictions for low to moderate income families.

EXECUTIVE SESSION

Chair Joyce Flynn moved we enter into Executive Session pursuant to *MGL Chapter 30A 21(a) 3 to discuss strategy with respect to pending regulatory litigation relative to the following DPU Dockets:*

1. *DPU 17-05, EVERSOURCE RATE CASE*
2. *DPU15-122, EVERSOURCE GRID MODERNIZATION PLAN*
3. *DPU 14-69, ADMINISTRATIVE COMPLIANCE FILING DIRECTIVE*
4. *DPU 16-169, NATIONAL GRID AND THE CAPE LIGHT COMPACT AND THE NATIONAL GRID AGREEMENT FOR NATURAL GAS HEATED HOMES*
5. *DPU 17-84, CAPE LIGHT COMPACT'S MID-TERM MODIFICATION FOR THE 2016-2018 ENERGY EFFICIENCY PLAN.*

Seconded by Robert Schofield and voted by Executive Committee as follows:

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|------------------------------|-----|
| 1. David Anthony, Barnstable | Yes |
| 2. Robert Schofield, Bourne | Yes |
| 3. Peter Cocolis, Chatham | Yes |
| 4. Ron Zweig, Falmouth | Yes |
| 5. Richard Toole, Oak Bluffs | Yes |

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|------------------------------|-----|
| 6. Tom Donegan, Provincetown | Yes |
| 7. Joyce Flynn, Yarmouth | Yes |

Motion carried in the affirmative. (7-0-0)

The Executive Session of the Executive Committee commenced at 2:57 PM.

The Open Session of the Executive Committee resumed at 3:40 PM.

Chair Flynn granted a brief recess at 3:41 PM.

The Executive Committee reconvened in Open Session at 3:46 PM.

DISCUSSION AND POTENTIAL VOTE TO JOIN BARNSTABLE COUNTY RETIREMENT SYSTEM

Robert Schofield moved that the Cape Light Compact Joint Powers Entity (CLCJPE) vote to join the Barnstable County Retirement Association and accept the provisions of Massachusetts General Laws Chapter 32, Sections 1-28 inclusive; and that the CLCJPE Administrator is authorized and directed to take all actions necessary or appropriate to implement this vote, and to execute and deliver all documents as may be necessary or appropriate to implement this vote. Seconded by Tom Donegan and voted by roll call of the Executive Committee as follows:

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|------------------------------|-----|
| 1. David Anthony, Barnstable | Yes |
| 2. Robert Schofield, Bourne | Yes |
| 3. Peter Cocolis, Chatham | Yes |
| 4. Ron Zweig, Falmouth | Yes |
| 5. Richard Toole, Oak Bluffs | Yes |
| 6. Tom Donegan, Provincetown | Yes |
| 7. Joyce Flynn, Yarmouth | Yes |

Motion carried in the affirmative. (7-0-0)

The entirety of the board present in person or remotely, 12 members, all indicated that they would have voted yes had there been a quorum of the full board.

ADJOURNMENT

Ronald Zweig moved that the Executive Committee adjourn. Seconded by Peter Cocolis and voted by roll call as follows:

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|------------------------------|-----|
| 1. David Anthony, Barnstable | Yes |
| 2. Robert Schofield, Bourne | Yes |
| 3. Peter Cocolis, Chatham | Yes |
| 4. Ron Zweig, Falmouth | Yes |
| 5. Richard Toole, Oak Bluffs | Yes |
| 6. Tom Donegan, Provincetown | Yes |

7. Joyce Flynn, Yarmouth

Yes

Motion carried in the affirmative. (7-0-0)

Respectfully submitted,

Jacob Wright

3:52 PM

LIST OF DOCUMENTS AND EXHIBITS:

- Meeting Notice / Agenda
- January 11, 2017 Meeting Minutes
- August 2, 2017 Meeting Minutes
- Contract Approval Report