

**Cape Light Compact
Governing Board and Executive Committee
Open Session Meeting Minutes
Friday, May 12, 2017**

The Cape Light Compact Governing Board and Executive Committee met on Friday, May 12, 2017, in the Innovation Room, Open Cape Building, Barnstable County Complex, 3195 Main Street, Barnstable, MA 02630 at 10:09 a.m.

PRESENT WERE:

1. Joyce Flynn, Chair, Yarmouth
2. Robert Schofield, Vice-Chair, Bourne
3. Ronald Zweig, Secretary, Falmouth
4. Peter Cocolis, Treasurer, Chatham
5. Valerie Bell, Harwich at 10:21 AM
6. Thomas Donegan, Provincetown – at 10:34 AM
7. Richard Elkin, Wellfleet
8. Sue Hruby, West Tisbury
9. Paul Pimentel, Edgartown –
10. Martin Culik, Orleans
11. David Anthony, Barnstable
12. Richard Toole, Executive Committee Member at Large, Oak Bluffs – by phone
13. Andrew Gottlieb, Mashpee - at 11:33 AM
14. Rob Hannemann, Duke's County
15. Christiane Mason, Wellfleet Alternate
16. Brad Crowell, Dennis –
17. Colin Odell, Brewster
18. Joshua Peters, Sandwich at 10:26 AM

ABSENT WERE:

19. Michael Hebert, Aquinnah
20. Tisbury - Vacant
21. Fred Fenlon, Eastham
22. Tim Carroll, Chilmark
23. Leo Cakounes, Barnstable County
24. Joseph Buteau, Truro

Members/Alternates physically present:
17
Members present by phone: 1

LEGAL COUNSEL

Jeff Bernstein, Esq., BCK Law, PC

STAFF PRESENT

Maggie Downey, Administrator
Joanne Nelson, Comptroller
Austin Brandt, Power Supply Planner
Phil Moffitt, Residential Program Manager
Margaret Song, Commercial and Industrial Program Manager
Briana Kane, Planning and Evaluation Manager
Jacob Wright, Special Projects Coordinator

Chr. Flynn opened the meeting at 10:09 AM by recognizing those members participating remotely due to geographic distance.

PUBLIC COMMENT

There were no members of the public present.

CONSIDERATION OF MEETING MINUTES

The Board considered the April 12, 2017 Meeting Minutes. *Colin Odell moved the board to accept the amended minutes, seconded by Robert Schofield and voted by roll call as follows:*

- | | | | |
|------------------------------------|-----|-------------------------------|-----|
| 1. R. Schofield - Bourne | yes | 11. Joshua Peters – Sandwich | yes |
| 2. Colin Odell – Brewster | yes | 12. Richard Elkin – Wellfleet | yes |
| 3. Peter Cocolis – Chatham | yes | 13. Sue Hruby – West Tisbury | yes |
| 4. Brad Crowell – Dennis | abs | 14. Joyce Flynn – Yarmouth | yes |
| 5. Robert Hannemann – Dukes County | yes | | |
| 6. Paul Pimentel – Edgartown | yes | | |
| 7. Ronald Zweig – Falmouth | yes | | |
| 8. Valerie Bell – Harwich | yes | | |
| 9. Richard Toole – Oak Bluffs | yes | | |
| 10. Martin Culik – Orleans | yes | | |

Motion carried in the affirmative (13-0-1)

TREASURER’S REPORT

Peter Cocolis explained that we are in good shape financially, elaborating on the Operating Fund and Energy Efficiency Funds. Peter Cocolis explained that all funds not spent go back into the reserve fund to be available for the next year. He elaborated saying that board will authorize usage of those funds as a reserve and to supplement funds spent during the course of the year.

He then discussed the Energy Efficiency Fund, where he explained that spending typically ramps up significantly later in the year.

Sue Hruby expressed concerns about the current way the budget is portrayed, saying that the metric of spending isn’t particularly helpful in terms of determining where the Compact is at. Colin Odell expressed that it is very difficult to nail down a projection in an Energy Efficiency market. Colin Odell went on to explain that it would be far more beneficial to have a performance analysis of energy efficiency goals that were provided to the DPU.

Phil Moffitt explained that Residential assessments are on track for this year, with around 1400 assessments having been completed through April. Briana Kane clarified that project pipeline isn’t going to be the right way to look at certain programs, like rebates, because they aren’t tracked in that manner.

Peter Cocolis moved the board vote to ratify the actions of the Compact Treasurer relative to Compact contracts from April 13, 2017 through May 12, 2017. The Compact Administrator is authorized and directed to take all actions necessary or appropriate to implement this vote, and to execute and deliver all documents as may be necessary or appropriate to implement this vote. Robert Schofield seconded and voted by roll call as follows:

- | | | | |
|------------------------------------|-----|-------------------------------|-----|
| 1. R. Schofield - Bourne | yes | 11. Joshua Peters – Sandwich | yes |
| 2. Colin Odell – Brewster | yes | 12. Richard Elkin – Wellfleet | yes |
| 3. Peter Cocolis – Chatham | yes | 13. Sue Hruby – West Tisbury | yes |
| 4. Brad Crowell – Dennis | yes | 14. Joyce Flynn – Yarmouth | yes |
| 5. Robert Hannemann – Dukes County | yes | | |
| 6. Paul Pimentel – Edgartown | yes | | |
| 7. Ronald Zweig – Falmouth | yes | | |
| 8. Valerie Bell – Harwich | yes | | |
| 9. Richard Toole – Oak Bluffs | yes | | |
| 10. Martin Culik – Orleans | yes | | |

Motion carried in the affirmative (14-0-0)

CHAIRMAN’S REPORT

Regarding the 17-05 Eversource Rate Case, Joyce Flynn wanted to remind people that there are mentions on the record of our various concerns. Joyce Flynn thanked everyone who has made comments on the Compact’s behalf.

Joyce Flynn suggested that perhaps a calendar of events be constructed that would reflect relevant dates for board members for planning purposes. Maggie Downey stated she would look in to it.

Joyce Flynn suggested edits to the Board Member Packet, providing a copy to the JPE Chair, Colin Odell, for review.

Joyce Flynn discussed the 17-04 Ordinance before the Assembly of Delegates, and solicited suggestions in terms of what the Compact could do in terms of replying to the discussion being had.

The sense of the board was that Joyce Flynn would compose a letter to send to the Chairman of the Commissioners, to be distributed to the county.

ENERGY EFFICIENCY PROGRAM UPDATES

1. 2016 PLAN YEAR REPORT PRESENTATION – BRIANA KANE

Briana Kane provided a presentation on the 2016 Plan Year Report. Briana Kane stipulated that the turnaround required for this year was much shorter than in previous years, but the report was filed on time on May 1st. Briana Kane explained that our savings are slightly lower than others, specifically because our incentives tend to be far more generous than our counterparts.

2. APRIL 15TH – MAY 31ST, REFRIGERATOR RECYCLING ENHANCED REBATE OFFER

Phil Moffitt noted 166 rebates have been processed through April.

POWER SUPPLY UPDATE, AUSTIN BRANDT

Austin Brandt provided samples of what the Compact is currently running in flyers, newspaper ads, online ads and direct mail. Austin stated that page views and unique visitors to the Power Supply section of the website is up substantially.

Valerie Bell inquired as to how these people were targeted for direct mailings, and Austin Brandt replied by saying they are customers on Eversource Basic Service. The list was provided by Eversource. Austin Brandt concluded that while the level of signups is low, the goal was educating customers about the Compact Green Aggregation. There is greater consideration being given to alternative marketing means to reach consumers. Richard Elkin questioned why when a customer dumps a competitive supplier, he/she does not default back to us rather than Eversource Basic Service. It was noted that this would require legislation to accomplish.

Lindsay Henderson and Austin Brandt are discussing how to market more effectively the Power Supply side of the Compact going forward.

ADMINISTRATOR'S REPORT

Maggie Downey presented the July 1, 2017 to December 31, 2017 Operating budget. She stated that the costs that are included in there will fall within the first half of the year. Maggie Downey stated that there will not be a monthly utilities bill because it is included in the rent and explained a few line items are placeholders and will be finalized in the June Budget that will be voted on.

Tom Donegan requested to get a comparison between what our expenses for rent and IT will be at the new facility vs. what we are paying currently to Barnstable County. Maggie noted that funds are being requested to pay the County for tasks that occurred before June 30th, but will be paid after July 1st, as the County as a fiduciary responsibility to close out as fiscal agent.

Maggie Downey provided a breakdown of salaries for several Compact employees based on their inputs in various arenas.

Maggie Downey informed the Board that 17 of the 21 towns have now voted in the JPE.

Towns left are Falmouth, Barnstable, Tisbury and Wellfleet. Orleans Town Meeting voted for the JPE unanimously.

Maggie Downey stated that the document regarding the Department of Public Utilities Advisory Ruling on the Joint Powers Entity is available on the website and the Compact is moving forward. Comments are due June 5th. Maggie Downey explained she has contacted Town Halls already regarding the matter.

DISCUSS AND POTENTIAL VOTE ON PAYROLL REQUEST FROM BARNSTABLE COUNTY

Maggie Downey stated that Barnstable County wanted the June 30th Payroll date to be the last paycheck issued to the Compact. The Finance Director asked for a vote. Peter Cocolis moved the Board vote to authorize Barnstable County to issue final paychecks for Cape Light Compact staff for the time period of June 11, 2017 through June 30, 2017 on June 30, 2017, and the Board approves this as a prepayment of one week under the County’s policies. The Compact Administrator is authorized and directed to take all actions necessary or appropriate to implement this vote, and to execute and deliver all documents as may be necessary or appropriate to implement this vote. Robert Schofield seconded

- | | | | |
|------------------------------------|-----|-----------------------------------|-----|
| 1. R. Schofield - Bourne | yes | 12. Thomas Donegan – Provincetown | yes |
| 2. Colin Odell – Brewster | yes | 13. Joshua Peters – Sandwich | yes |
| 3. Peter Cocolis – Chatham | yes | 14. Richard Elkin – Wellfleet | yes |
| 4. Brad Crowell – Dennis | yes | 15. Sue Hruby – West Tisbury | yes |
| 5. Robert Hannemann – Dukes County | yes | 16. Joyce Flynn – Yarmouth | yes |
| 6. Paul Pimentel – Edgartown | yes | | |
| 7. Ronald Zweig – Falmouth | yes | | |
| 8. Valerie Bell – Harwich | yes | | |
| 9. Andrew Gottlieb – Mashpee | yes | | |
| 10. Richard Toole – Oak Bluffs | yes | | |
| 11. Martin Culik – Orleans | yes | | |

Motion carried in the affirmative (16-0-0)

ADJOURNMENT

Due to time constraints and a need to begin the Joint Powers Entity meeting on time, Chr. Flynn requested the board adjourn without moving into executive session. *Robert Schofield moved the board to adjourn, seconded by Colin Odell and voted by roll call as follows*

- | | | | |
|------------------------------------|-----|-----------------------------------|-----|
| 1. R. Schofield - Bourne | yes | 12. Thomas Donegan – Provincetown | yes |
| 2. Colin Odell – Brewster | yes | 13. Joshua Peters – Sandwich | yes |
| 3. Peter Cocolis – Chatham | yes | 14. Richard Elkin – Wellfleet | yes |
| 4. Brad Crowell – Dennis | yes | 15. Sue Hruby – West Tisbury | yes |
| 5. Robert Hannemann – Dukes County | yes | 16. Joyce Flynn – Yarmouth | yes |
| 6. Paul Pimentel – Edgartown | yes | | |
| 7. Ronald Zweig – Falmouth | yes | | |
| 8. Valerie Bell – Harwich | yes | | |
| 9. Andrew Gottlieb – Mashpee | yes | | |
| 10. Richard Toole – Oak Bluffs | yes | | |
| 11. Martin Culik – Orleans | yes | | |

Motion carried in the affirmative (16-0-0)

Respectfully submitted,

Jacob Wright

LIST OF DOCUMENTS AND EXHIBITS:

- Meeting Notice / Agenda
- April 12, 2017 Board Meeting Minutes
- Power Supply Marketing Presentation
- Operating Fund Budget dated May 10 2017
- Energy Efficiency Budget 2017
- D.P.U 17-95 Notice of Filing