

Cape Light Compact Executive Committee & Governing Board Meeting

DATE: Wednesday, December 7, 2016
LOCATION: Innovation Room, Open Cape Building
3195 Main Street, Barnstable County Complex
TIME: 2:00 – 4:30 p.m.

AGENDA

2:00 PM Public Comment

Approval of Minutes

Discussion of Fiscal Agent for the Compact

1. Discussion and Potential Vote regarding negotiations and contracting with a new fiscal agent
2. Potential Vote to Authorize Compact Chairman to Execute a Transition Agreement Between Barnstable County and the Cape Light Compact

Chairman's Report

Treasurer's Report

Administrator's Report:

1. Open Nominations for 2016 Executive Committee Members
2. Update on Proposed Eversource Rate Case

Board Member Update (Reserved for Updates on Member Activities the Chair Did Not Reasonably Anticipate Would be Discussed – No Voting)

Open Session Vote on entry into Executive Session pursuant to M.G.L. c. 30A §§21(a)(3) and (a)(10) to discuss and potential vote on matters below, not to return to open session.

1. Review/Approval of Executive Session Minutes – Potential Vote to Release Executive Session Minutes
2. Pending regulatory litigation strategy (D.P.U. 16-169) regarding dispute with National Grid and Compact and National Grid Agreement for Natural Gas Heated Homes

Draft Minutes subject to correction, addition and Committee/Board Approval

**Cape Light Compact
Governing Board and Executive Committee
Open Session Meeting Minutes
Tuesday, October 11, 2016**

The Cape Light Compact Governing Board and Executive Committee met on Tuesday, October 11, 2016 in the Innovation Room, Open Cape Building, Barnstable County Complex, 3195 Main Street, Barnstable MA 02630 at 2:14 p.m.

PRESENT WERE:

1. Joyce Flynn, Chair, Yarmouth
2. Robert Schofield, Vice-Chair
3. Ronald Zweig, Secretary, Falmouth
4. David Anthony, Barnstable
5. Fred Fenlon, Eastham
6. Valerie Bell, Harwich
7. Thomas Donegan, Provincetown – until 4:11 pm
8. Joseph Buteau, Truro
9. Richard Elkin, Wellfleet
10. Sue Hruby, West Tisbury
11. Paul Pimentel, Edgartown
12. Martin Culik, Orleans Alternate
13. Joshua Peters, Sandwich
14. Richard Toole, Member at Large, Oak Bluffs – By phone at 2:20

ABSENT WERE:

15. Deane Keuch, Brewster
16. John Ally, Dukes County
17. Michael Hebert, Aquinnah
18. Brad Crowell, Dennis
19. Tisbury - vacant
20. Tim Carroll, Chilmark
21. Peter Cocolis, Treasurer, Chatham
22. Andrew Gottlieb, Mashpee
23. Sheila Lyons, Barnstable County

Members physically present: 13

Members present by phone: 1

LEGAL COUNSEL

Jeff Bernstein, Esq., BCK Law, PC

STAFF PRESENT:

Maggie Downey, Administrator
Austin Brandt, Power Supply Planner
Meredith Miller, EM&V Manager
Lindsay Henderson, Analyst
Greg Abbe, Analyst
Jacob Wright, Special Projects Coordinator

PUBLIC PRESENT:

Richard Andre – Vineyard Power

Chr. Flynn opened the meeting at 2:14 pm and recognized Board Members that were participating remotely by phone due to geographic distance.

PUBLIC COMMENT

There were no members of the public present.

CONSIDERATION OF MEETING MINUTES

The Board considered the September 14, 2016 Meeting Minutes. *Chr. Flynn moved the Board vote to accept the amended minutes, seconded by R. Schofield and voted by roll call as follows:*

- | | | | |
|----------------------------|-----|------------------------------|-----|
| 1. D. Anthony – Barnstable | yes | 9. T. Donegan – Provincetown | yes |
| 2. R. Schofield - Bourne | yes | 10. J. Peters – Sandwich | yes |
| 3. F. Fenlon - Eastham | yes | 11. J. Buteau – Truro | yes |
| 4. P. Pimentel – Edgartown | yes | 12. S. Hruby – West Tisbury | abs |
| 5. R. Zweig – Falmouth | yes | 13. J. Flynn - Yarmouth | yes |
| 6. V. Bell – Harwich | yes | | |
| 7. R. Elkin – Oak Bluffs | yes | | |
| 8. M. Culik – Orleans | yes | | |

Motion carried in the affirmative (12-0-1)

R. Toole joined meeting via phone at 2:20 pm.

UPDATE ON ADMINISTRATIVE SERVICES DISCUSSIONS WITH BARNSTABLE COUNTY

Maggie Downey discussed a news article that was passed out to the members, and explained she had met with Bob Troy, Jack Yunits, and Compact counsel the previous week to discuss the Compact’s fiscal agent arrangements. All parties agreed that in accordance with MGL Chapter 164 Section 134 counties are not legally authorized to be a municipal aggregator. The authority to administer energy efficiency and power supply programs and associated budgets is under the control of the Compact member towns.

A follow-up meeting has been scheduled for Nov. 14. M. Downey also explained that consensus was reached during the meeting that the County Commissioners are not required to execute contracts. J. Buteau asked if the question of the Compact paying rent to Barnstable County had been resolved. M. Downey and J. Flynn both confirmed that rent is indeed being paid. M. Downey bound insurance coverage for general liability, public officials, property and crime and umbrella the Compact on 9/21 with Massachusetts Interlocal Insurance Association, after soliciting quotes and finding them the most affordable. J. Flynn asked M. Downey and the Compact’s Legal Counsel to draft a definition of fiscal agent for board members to use in public forums. J. Flynn also asked M. Downey to begin using a Compact email address, and wants updated numbers on both legal costs the Compact has paid in dealing with Barnstable County issues as well as the amount we have paid the County for various services.

PRESENTATION ON PROPOSED OFFSHORE WIND PROJECT, RICHARD ANDRE, VINEYARD POWER

Richard Andre provided a presentation on the offshore wind projects. The Federal Government’s original area was reduced by half after meeting with commercial fishermen in regards to the wind farms’ potential location. The zoned areas were created in response to prevailing winds and there’s equal shallow and deep pockets in each zone. R. Andre went on to explain that the zones went to auction for developer in 2014 and two have been purchased. Developers are required to pay \$500,000 in rent per year until they begin developing electricity. Vineyard Power has partnered with one of the developers to give community input on the project. Survey work has already begun with local indigenous tribes to determine if previous settlements or other artifacts are located on the sites. V. Bell asked if the Federal government had done any preliminary assessments prior to auctioning the sites to which R. Andre said they had conducted environmental assessments, as well as requiring developers to issue environmental impact statements. R. Elkin asked what the kWh cost will be once

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the wind turbines begin generating electricity. R. Andre replied by saying that the cost could be 12-18 cents per kWh over the next 20 years.

CHAIRMAN'S REPORT

J. Flynn introduced the Compact's new Special Projects Coordinator, Jake Wright. She went on to discuss board member packets and the cover letter introduced during the previous Board meeting and asked if a list of acronyms could be added so as to alleviate confusion.

ADMINISTRATOR'S REPORT

1. P. Cocolis was not present, Maggie stated the budget reports are included in the Board packet. No actions were taken from September through October.
2. M. Downey stated that mediation efforts with National Grid regarding Residential Energy Efficiency Services for gas heated homes proved unsuccessful.
3. M. Downey stated that the Annual Report for 2015 is complete and will be passed out at town presentations on it.

EXECUTIVE SESSION

At 3:59 P.M., Chair. Flynn moved that the Governing Board Meeting enter into Executive Session Pursuant to M.G.L. Chapter 30A M.G.L. 30A, §§21(a)(3), to discuss the update on pending regulatory litigation strategy (DPU 15-166) regarding a dispute between National Grid and the Compact related to provision of residential energy efficiency services to homes heated with natural gas. Chair Flynn stated that the Governing Board would not return to Open Session at the conclusion of Executive Session.

Seconded by R. Schofield and voted by roll call as follows:

- | | | | |
|----------------------------|-----|------------------------------|-----|
| 1. D. Anthony – Barnstable | yes | 9. T. Donegan – Provincetown | yes |
| 2. R. Schofield - Bourne | yes | 10. J. Peters – Sandwich | yes |
| 3. F. Fenlon - Eastham | yes | 11. J. Buteau – Truro | yes |
| 4. P. Pimentel – Edgartown | yes | 12. R. Elkin – Wellfleet | yes |
| 5. R. Zweig – Falmouth | yes | 13. S. Hruby – West Tisbury | yes |
| 6. V. Bell – Harwich | yes | 14. J. Flynn - Yarmouth | yes |
| 7. R. Toole – Oak Bluffs | yes | | |
| 8. M. Culik – Orleans | yes | | |

Motion carried in the affirmative (14-0-0)

BOARD MEMBER UPDATE

No updates from the Board Members.

Meeting adjourned at 4:33 pm.

Respectfully submitted,
Jacob Wright

LIST OF DOCUMENTS & EXHIBITS

- Meeting Notice/Agenda
- September 14, 2016 Meeting Minutes – Draft

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- Petition for Ruling from National Grid
- Cape Light Compact FY17 Operating Budget Report dated 10/7/16
- Vineyard Power Geophysical Survey Presentation
- Cape Light Compact Annual Report 2015
- 2016 Energy Efficiency Budget through September

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Cape Light Compact
Governing Board and Executive Committee
Open Session Meeting Minutes
Wednesday, November 9, 2016

The Cape Light Compact Governing Board and Executive Committee met on Wednesday November 11, 2016 in the Innovation Room, Open Cape Building, Barnstable County Complex, 3195 Main Street, Barnstable MA 02630 at 1:02 p.m.

PRESENT WERE:

1. Joyce Flynn, Chair, Yarmouth
2. Robert Schofield, Vice-Chair
3. Ronald Zweig, Secretary, Falmouth
4. Peter Cocolis, Treasurer, Chatham
5. Fred Fenlon, Eastham
6. Andrew Gottlieb, Mashpee
7. Thomas Donegan, Provincetown – By phone
8. Richard Elkin, Wellfleet – Arrived at 1:05 pm
9. Sue Hruby, West Tisbury
10. Paul Pimentel, Edgartown – By phone
11. Martin Culik, Orleans Alternate
12. Joshua Peters, Sandwich
13. David Anthony, Barnstable – Arrived at 1:11 pm
14. Richard Toole, Member at Large, Oak Bluffs – By phone at 1:08 pm
15. Sheila Lyons, Barnstable County, By phone at 1:59 pm

ABSENT WERE:

16. Deane Keuch, Brewster
17. John Alley, Dukes County
18. Michael Hebert, Aquinnah
19. Brad Crowell, Dennis
20. Tisbury - vacant
21. Tim Carroll, Chilmark
22. Valerie Bell, Harwich
23. Joseph Buteau, Truro

Members physically present: 11
Members present by phone: 4

LEGAL COUNSEL

Jeff Bernstein, Esq., BCK Law, PC

AUDITOR

Chris Rogers, CliftonLarsonAllen, LLP

STAFF PRESENT:

Maggie Downey, Administrator
Margaret Song, Commercial & Industrial Program Manager
Austin Brandt, Power Supply Planner
Meredith Miller, EM&V Manager
Lindsay Henderson, Analyst
Jacob Wright, Special Projects Coordinator

PUBLIC PRESENT:

Chris Powicki at 2:32 pm

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Chair Joyce. Flynn opened the meeting at 1:02 pm and recognized Board Members that were participating remotely by phone due to geographic distance.

EXECUTIVE SESSION

At 1:04 p.m., Chair J. Flynn moved that we enter into Executive Session pursuant to MGL Chapter 30A §21(a) 3 to discuss strategy with respect to pending regulatory litigation relative to National Grid and the Cape Light Compact and the National Grid Agreement for Natural Gas Heated Homes (DPU16-169) and in accordance with M.G.L. 30A, §21(a)(10), to discuss confidential Next Era Energy power supply contract including confidential and competitively sensitive or other proprietary information. The Chair declared that an open session may have a detrimental effect on the Cape Light Compact's litigating position and that disclosure of confidential and competitively-sensitive information will adversely affect its ability to conduct business in relation to other entities making, selling or distributing electric power and energy. The Executive Committee/Governing Board will return to Open Session at the conclusion of Executive Session.

Seconded by R. Schofield and voted by roll call as follows:

- | | |
|--------------------------|-----|
| 1. R. Schofield - Bourne | yes |
| 2. R. Zweig - Falmouth | yes |
| 3. P. Cocolis - Chatham | yes |
| 4. J. Flynn - Yarmouth | yes |

Motion carried in the affirmative (4-0-0)

The Executive Committee returned to open session at 1:55 pm.

PUBLIC COMMENT

There was no public comment.

S. Lyons joined the meeting remotely at 1:59PM.

PRESENTATION AND DISCUSSION OF 2015 INDEPENDENTLY AUDITED FINANCIAL STATEMENTS, CHRIS ROGERS, CLIFTON LARSON ALLEN, LLP

Chris Rogers, Certified Public Accountant, presented the audit for the 2015 Financials. Mr. Rogers briefly touched on some terminology changes to address confusion with how employees of the Compact are processed through Barnstable County. The Auditor's opinion was listed as 'unmodified', which is the best opinion available, and that the Compact's statements are being provided fairly. He stated that capital assets have increased by \$500k due to Energy Efficiency Collaboration Platform (EECP), which will depreciate over 5 years to 2021. Accrued long term liabilities jumped due to the fact that pensions are now required to be reported on long term liabilities. Richard Elkin asked if these pension liabilities would transition with us seamlessly if we moved fiscal agents. Margaret Downey stated that the pension liabilities will transition. Tom Donegan asked what the pension cost to the Compact would be. Chris Rogers stated that the parent entity is still responsible for their share of time related to the pensions.

The audit's overall finding was no significant discrepancies within the financials of the Compact.

POWER SUPPLY – 2017 GREEN AGGREGATION PROGRAM

Austin Brandt provided a presentation on the 2017 Green Aggregation Program. He stated this information has been previously provided to the board; but, for the benefit of the public, he's going to cover it again. Austin Brandt noted that the purpose of Renewable Energy Certificates (RECs) is to incentivize the growth of renewable energy. Class 1 RECs are from renewable energy projects built post 1997, whereas Class 2 are all pre-1998. The renewable energy projects can be located in other states but must be deliverable to Independent System Operators-New England (ISO-NE) Grid.

The Board needs to determine if it wishes to increase the purchase of RECs to match 100% of Compact's load and fund new renewable energy projects. The Board directed staff to conduct outreach to inform ratepayers about green aggregation, which has already been initiated via public meetings held in West Tisbury, Mashpee and Harwich. Ratepayers have indicated that 'going green' is important, but price is also important. The Board agreed that becoming a green aggregator adds value to the Compact, adding an incentive for electric customers to stay with or even switch to the Compact.

Ron Zweig moved "that the Board pursue the roll-out of a Cape Light Compact Green Aggregation Program for all participating electric customers effective on January meter reads: the Compact staff be directed to roll out the program on Wednesday, December 7, 2016; and the Compact Administrator be authorized and directed to take all actions necessary or appropriate to implement this vote, and to execute and deliver all documents as may be necessary or appropriate to implement this vote."

Seconded by Robert Schofield and voted by roll call as follows:

- | | |
|--------------------------|-----|
| 1. R. Schofield - Bourne | yes |
| 2. P. Cocolis – Chatham | yes |
| 3. R. Zweig – Falmouth | yes |
| 4. R. Toole – Oak Bluffs | yes |
| 5. J. Flynn - Yarmouth | yes |

Motion carried in the affirmative (5-0-0)

ENERGY EFFICIENCY UPDATE, MARGARET SONG

Margaret Song asked the Board to approve up to a \$475,000 incentive for a lighting retrofit at Mashpee High School. The lighting project will add sensors to the school and wireless controls Margaret noted that there are enough funds in the energy efficiency budget for this request. This project would account for 26.65% of our annual budget but would account for 45% of our total kWh savings. Margaret Song indicated that the payback is 5 years. Ron Zweig asked if the cost of this project will place other projects on the back burner. Margaret Song indicated that there are other projects in queue in Bourne, Barnstable, Sandwich and Harwich in terms of signatures, and indicated that there is ample budget to cover all projects. Paul Pimentel inquired as to cyber-security threats in regards to the wireless sensors. Margaret Song said she'd follow up and find out about that.

Bob Schofield moved the board vote to revise the waiver of \$150,000 incentive cap for Mashpee High School, increasing the cap to allow for a project incentive of no more than \$475,000. The Compact Administrator is authorized and directed to take all actions necessary or appropriate to implement this vote, and to execute and deliver all documents as may be necessary or appropriate to implement this vote.

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Seconded by Peter Cocolis and voted by roll call of the Executive Committee as follows:

- | | |
|--------------------------|-----|
| 1. R. Schofield - Bourne | yes |
| 2. P. Cocolis - Chatham | yes |
| 3. R. Zweig - Falmouth | yes |
| 4. R. Toole - Oak Bluffs | yes |
| 5. J. Flynn - Yarmouth | yes |

Motion carried in the affirmative (5-0-0)

Paul Pimentel left at 3:05pm.

ENERGY EFFICIENCY SURCHARGE PRESENTATION – M. DOWNEY

Margaret Downey states that the 2017 budget is increasing by almost \$2.7 million mostly due to increased liabilities reflected through the audit as a result of rule changes. The Compact Board was provided a PowerPoint presentation on this subject.

CHAIRMAN'S REPORT

Joyce Flynn stated that the staff has put together new member packets. She reminded everyone to follow up with their respective Selectmen and/or Council Members, regarding the DPU hearing on 16-169 and also reminded the Board that they should advise people to sign up for energy audits. She suggested that Board members ask their Town Administrator to include their Town's monthly Energy Efficiency reports in Selectmen/Council Member packets.

TREASURER'S REPORT

Peter Cocolis referred everyone to the operating budget, reminding everyone it is a July to June fiscal budget. From a general overview, the Compact is in good shape. He referred to first page and stated that CLC Outreach and Marketing is already at 88%, mostly due to encumbrances. Public Official and Liability Insurance, which is already paid up front, is at 76%. David Anthony asked about the bill for the 2015 Audit, which Margaret Downey replied saying that it's been paid, and is paid in 2 separate invoices, each calendar year.

Peter Cocolis referred everyone to the Energy Efficiency budget. He stated that this accounting just covers those items that have already been paid. He commented that Commercial & Industrial (C&I) is the predominant share. Ron Zweig inquired why expenditures haven't reached a sort of average plateau, rather than this spiking pattern we see with three year plans. Margaret Downey stated that with new incentives and plans with a new 3 year program, it seems to take time for things to ramp up. Peter Cocolis continued saying that it's important for us to be aware of new initiatives and how they can affect the expenditure pattern.

ADMINISTRATOR'S REPORT:

UPDATE ON ADMINISTRATIVE SERVICES DISCUSSIONS WITH BARNSTABLE COUNTY

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Margaret Downey stated she's been meeting with other entities to discuss the desire of the board to pursue a new fiscal agent. Meanwhile, updating the Administrative Services Agreement is still being actively worked on with representatives from Barnstable County. There is a meeting on November 14, 2016 with the Barnstable County Administrator and County Legal Counsel to discuss this matter. Martin Culik asked if there was any progress with the county. Margaret Downey said that there has been progress. Martin Culik stated he was more under the impression that the County Administrator was trying to reach a status quo scenario. Margaret Downey stated that some members of the County Commissioners and the Assembly of Delegates have made it clear they do not wish the Compact, as currently constituted, to remain with the County and that position must be respected.

DISCUSSION ON COMPACT RECORDS OFFICER

Margaret Downey stated that updates to the Public Records law required that the Compact must now designate a Records Officer. Margaret Downey said that it should be the Administrator or a member of staff and not a Board member due to constraints of needing to respond to members of the public in a timely manner. David Anthony stated we should likely emulate towns in terms of how they execute it, and the closest way would be to have the Compact Administrator do this.

Peter Cocolis moved to have Maggie Downey designated as the Compact Records Officer.

Seconded by Robert. Schofield and voted by roll call as follows:

- | | |
|--------------------------|-----|
| 1. R. Schofield - Bourne | yes |
| 2. P. Cocolis - Chatham | yes |
| 3. R. Zweig - Falmouth | yes |
| 4. R. Toole - Oak Bluffs | yes |
| 5. J. Flynn - Yarmouth | yes |

Motion carried in the affirmative (5-0-0)

DISCUSSION ON COMPACT CONTRACT EXECUTION PROCESS

Margaret Downey stated Barnstable County Counsel has advised that Barnstable County Commissioners need not be signing Compact contracts. Margaret Downey has drafted an amendment to change the process. In summary the revised process will be as specified below, Peter Cocolis stated that he feels this is a good process in terms of good questions and input. David Anthony inquired if a new fiscal agent would require a change to this policy, and Margaret Downey stated the decision would rest with the board. Jeff Bernstein stated that the ongoing conversations about the role of a fiscal agent assume that the role would involve simply holding the funds, not making policy.

Peter Cocolis moved that the Board approve the following process regarding all contracts executed by the Compact Administrator that utilize or commit the Compact's Energy Efficiency Funds and/or Operating Funds:

- 1) The Compact Administrator will present information to the Compact Treasurer regarding any such contract sufficient to allow for the Treasurer to determine whether such contract is consistent with the Compact's approved budget(s);

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- 2) If the Treasurer determines such contract is consistent with the Compact's approved budget(s), the Compact Administrator will execute the contract;
- 3) The Compact Treasurer will provide a contract summary report with any requisite supporting material on all such contracts at a subsequent Compact Board meeting; and
- 4) After the Compact Treasurer provides a report to the Compact Board, the Compact Board will vote to ratify the Administrator's execution of the contracts.

The Compact Administrator is authorized and directed to take all actions necessary or appropriate to implement this vote, and to execute and deliver all documents as may be necessary or appropriate to implement this vote.

Seconded by R. Schofield and voted by roll call as follows:

- | | |
|--------------------------|-----|
| 1. R. Schofield - Bourne | yes |
| 2. P. Cocolis - Chatham | yes |
| 3. R. Zweig - Falmouth | yes |
| 4. R. Toole - Oak Bluffs | yes |
| 5. J. Flynn - Yarmouth | yes |

Motion carried in the affirmative (5-0-0)

EXECUTIVE COMMITTEE MEMBERS UPCOMING VOTE

Margaret Downey stated nominations will be open in December through January for all executive committee positions, which run for one year.

BOARD MEMBER UPDATE

David Anthony stated that Midea manufactured dehumidifiers had a major recall. Crane Appliance has sold these at our turn-in events. Joyce Flynn asked if the information could be forwarded to Margaret Downey. Margaret Song pulled up the information and said she'd forward it on.

Meeting adjourned at 3:53 pm.

Respectfully submitted,
Jacob Wright

LIST OF DOCUMENTS & EXHIBITS

- Meeting Notice/Agenda
- October 11, 2016 Meeting Minutes - Draft
- Green Aggregation Program Presentation
- Energy Efficiency Surcharge Presentation
- Waiver of Incentive Cap - Mashpee High School
- Deane Keuch Service Information
- Treasurer Operating Fund Report
- Clifton Larson Allen Presentation

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- Public Records Procedures for Officers of Municipalities
- Cape & Vineyard Electric Cooperative Savings through June 30, 2016
- Barnstable County Revenue from Cape Light Compact
- Energy Efficiency Budget through October 2016

FOR 2017 12

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED

120 CAPE LIGHT COMPACT							

8074 CAPE LIGHT COMPACT OPERTG FUND							

8074 5100		CLC OPERTG FD-SALARIES					
	0.00	194,500.00	82,945.72	0.00	0.00	111,554.28	42.6%
8074 5199		CLC OPERTG FD-SALARY RESERVE					
	0.00	6,000.00	0.00	0.00	0.00	6,000.00	.0%
8074 5213		CLC OPERTG FD-TELEPHONES					
	0.00	3,000.00	152.97	0.00	247.03	2,600.00	13.3%
8074 5220		CLC OPERTG FD-UTILITIES					
	0.00	5,200.00	924.68	0.00	0.00	4,275.32	17.8%
8074 5233		CLC OPERTG FD-AUDIT/ACCTG SVCS					
	0.00	40,000.00	10,180.00	0.00	0.00	29,820.00	25.5%
8074 5235		CLC OPERTG FD-LEGAL SERVICES					
	0.00	232,019.00	70,871.68	0.00	0.00	161,147.32	30.5%
8074 5238		CLC OPERTG FD-IT COUNTY SUPPRT					
	0.00	8,750.00	1,473.65	0.00	0.00	7,276.35	16.8%
8074 5239		CLC OPERTG FD-CONTRACTUAL					
	0.00	65,000.00	21,054.00	0.00	9,675.00	34,271.00	47.3%
8074 5244		CLC OPERATG FD-PROFESS DEVELOP					
	0.00	5,000.00	1,100.00	0.00	0.00	3,900.00	22.0%
8074 5270		CLC OPERATG FD-CUSTO/MAIN-CNTY					
	0.00	9,789.00	2,417.68	0.00	0.00	7,371.32	24.7%
8074 5281		CLC OPERTG FD-OUTSTATE TRAVEL					
	0.00	6,000.00	366.37	0.00	0.00	5,633.63	6.1%
8074 5282		CLC OPERTG FD-IN STATE TRAVEL					
	0.00	16,000.00	3,392.24	0.00	0.00	12,607.76	21.2%
8074 5291		CLC OPERTG FD-ADVERTISING					
	0.00	45,100.00	14,288.40	0.00	9,190.23	21,621.37	52.1%
8074 5293		CLC OPER-OUTRCH/MARKETG CONTRC					
	0.00	36,000.00	22,622.50	0.00	9,330.00	4,047.50	88.8%
8074 5294		CLC OPERTG FD-FREIGHT/SHIPPG					
	0.00	250.00	0.00	0.00	0.00	250.00	.0%
8074 5295		CLC OPERTG FD-PRINTG/COPYG					
	0.00	12,000.00	3,826.84	0.00	936.25	7,236.91	39.7%
8074 5320		CLC OPERTG FD-FOOD SUPPLIES					
	0.00	1,500.00	1,195.61	0.00	0.00	304.39	79.7%
8074 5361		CLC OPERTG FD-POSTAGE					
	0.00	12,852.00	3,461.80	0.00	0.00	9,390.20	26.9%
8074 5399		CLC OPERTG FD-SUPPLIES					
	0.00	2,000.00	152.97	0.00	0.00	1,847.03	7.6%

FOR 2017 12

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
8074 5421	CLC OPERTG FD-SPONSORSHIPS					
0.00	30,000.00	14,945.00	0.00	0.00	15,055.00	49.8%
8074 5429	CLC OPERTG FD-SUBSCRIPTIONS					
0.00	18,000.00	7,604.25	0.00	0.00	10,395.75	42.2%
8074 5433	CLC OPERTG FD-PUBLIC OFFIC INS					
0.00	10,000.00	7,602.38	0.00	0.00	2,397.62	76.0%
8074 5462	CLC OPERTG FD-BUILDING RENTAL					
0.00	21,174.23	5,293.56	0.00	0.00	15,880.67	25.0%
8074 5463	CLC OPERTG FD-EQUIP RENTAL					
0.00	10,000.00	0.00	0.00	0.00	10,000.00	.0%
8074 5499	CLC OPERTG FD-BANK FEES					
0.00	500.00	25.00	0.00	0.00	475.00	5.0%
8074 5799	CLC OPERATING FD-UNPAID BILLS					
0.00	1,000.00	500.00	0.00	0.00	500.00	50.0%
8074 5981	CLC OPERTG FD-RETIREMENT					
0.00	55,000.00	40,941.86	0.00	0.00	14,058.14	74.4%
8074 5983	CLC OPERTG FD-GRP INSUR					
0.00	36,913.00	7,072.48	0.00	0.00	29,840.52	19.2%
8074 5984	CLC OPERTG FD-MEDICARE					
0.00	2,000.00	1,157.70	0.00	0.00	842.30	57.9%
8074 5989	CLC OPERTG FD-MISC FRINGES					
0.00	1,800.00	0.00	0.00	0.00	1,800.00	.0%
8074 5990	CLC OPERTG FD-FINANCE SUPPORT					
0.00	5,000.00	1,250.00	0.00	0.00	3,750.00	25.0%
TOTAL EXPENSES						
0.00	892,347.23	326,819.34	0.00	29,378.51	536,149.38	
GRAND TOTAL						
0.00	892,347.23	326,819.34	0.00	29,378.51	536,149.38	39.9%

** END OF REPORT - Generated by Maggie Downey **

**Agenda Action Request
Cape Light Compact
Meeting Date: 12/7/16**



- Aquinnah
- Barnstable
- Barnstable County
- Bourne
- Brewster
- Chatham
- Chilmark
- Dennis
- Dukes County
- Eastham
- Edgartown
- Falmouth
- Harwich
- Mashpee
- Oak Bluffs
- Orleans
- Provincetown
- Sandwich
- Tisbury
- Truro
- Wellfleet
- West Tisbury
- Yarmouth

Cape Light Compact Fiscal Agent

REQUESTED BY: *Maggie Downey*

Proposed Motion(s)

- 1) *Consistent with the Cape Light Compact's Intergovernmental Agreement, Article II(P), I move the Board vote to authorize the Compact Administrator, legal counsel, and Compact Board members to enter into discussions with Compact members regarding serving as the fiscal agent for the Cape Light Compact. The Compact Administrator is authorized and directed to take all actions necessary or appropriate to implement this vote, and to execute and deliver all documents as may be necessary or appropriate to implement this vote.*

Consistent with Article II (N) of the 1997 Intergovernmental Agreement (IGA), Barnstable County has served as the Compact's fiscal agent. Members of the Barnstable County Commissioners and Assembly of Delegates have indicated that they no longer wish to serve as the Compact's fiscal agent as the Compact is currently constituted and the Compact Governing Board seeks to transition to a new fiscal agent in accordance with Article II(P) of the current IGA.

Record of Board Action

Motion by:	Second by:	# Aye	# Nay	# Abstain	Disposition

**Agenda Action Request
Cape Light Compact
Meeting Date: 12/7/16**



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Execution of Transition Agreement Between Barnstable County and the Cape Light Compact

REQUESTED BY: Maggie Downey

Proposed Motion(s)

- 1) *I move the Board vote to authorize the Compact Chair to execute a Transition Agreement Between Barnstable County and the Cape Light Compact, to be approved as to form by legal counsel. The Transition Agreement shall terminate the Administrative Services Agreement and allow for the Cape Light Compact's orderly transition to a new fiscal agent, and shall include, but not be limited to, provisions for: (i) Barnstable County's role as fiscal administrator during the transition; (ii) additional related services to be provided by Barnstable County during the transition; and (iii) payment by the Cape Light Compact for such services.*

The Compact Administrator is authorized and directed to take all actions necessary or appropriate to implement this vote, and to execute and deliver all documents as may be necessary or appropriate to implement this vote.

Representatives from Barnstable County, the Compact Administrator, and Compact legal counsel have been working on a form of agreement related to the services provided by the County as fiscal agent for the past several months. Most recently, a consensus was reached to develop this agreement as a Transition Agreement, reflecting both parties desire to terminate the existing Administrative Services Agreement and allow for the Compact's orderly transition to a new fiscal agent.

Record of Board Action

Motion by:	Second by:	# Aye	# Nay	# Abstain	Disposition

**Agenda Action Request
Cape Light Compact
Meeting Date: 12/7/16**



- Aquinnah*
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- Truro*
- Wellfleet*
- West Tisbury*
- Yarmouth*

Approve and Release Redacted Executive Session Minutes

REQUESTED BY: Maggie Downey

Proposed Motion(s)

- 1) After review by this public body in accordance with M.G.L. 30A, §§22(f) and (g), I move the Board vote to continue withholding from disclosure all, or portions of, the following Governing Board meeting minutes because publication may defeat the lawful purposes of the executive session and/or disclosure may jeopardize the litigating position of the Compact:
 - June 8, 2016
 - July 13, 2016
 - October 11, 2016

All, or portions, of the above referenced Compact Governing Board executive session meeting minutes will continue to be withheld from disclosure because publication may defeat the lawful purposes of the executive session and/or disclosure may jeopardize the litigating position of the Compact.

Record of Board Action

Motion by:	Second by:	# Aye	# Nay	# Abstain	Disposition