Cape Light Compact
Executive Committee &
Governing Board Meeting

DATE: Wednesday, March 9, 2016
LOCATION: Innovation Room, Open Cape Building
3195 Main Street, Barnstable County Complex
TIME: 2:00 – 4:30 p.m.

AGENDA

2:00 – 2:10 Public Comment

2:10 – 2:20 Approval of Minutes

2:20 – 2:30 Treasurer’s Report, Potential Vote to Ratify Treasurer’s Approval of Contracts

2:30 – 2:40 Chairman’s Report

2:40 – 2:50 Administrator’s Report

2:50 – 3:15 Energy Efficiency Update
1. Review of 2015 Preliminary Savings and Benefits, Meredith Miller
2. Discussion and Potential Vote on Bourne Middle School, Margaret Song
3. Discussion and Potential Vote on Clarifying Commercial & Industrial Programs – Policy for Non Profits, Margaret Song

3:15 – 4:00 Presentation and Discussion on Grid Modernization and Plans filed by
Massachusetts Distribution Companies (DPU 15-120, 15-121 and 15-122), and
Overview of Micro Grids, Austin Brandt and Kevin Galligan

4:00 – 4:30 Open Session Vote on entry into Executive Session pursuant to M.G.L. c. 30A
§21(a)(3) to discuss litigation strategies and potential vote regarding Electric
Distribution Companies and Interstate Natural Gas Pipeline Capacity Contracts,
DPU 15-181, DPU 16-05 and DPU 16-07

4:30 Board Member Update (Reserved for Updates on Member Activities the Chair
Did Not Reasonably Anticipate Would be Discussed – No Voting)
Cape Light Compact
Governing Board
Open Session Meeting Minutes
Wednesday, February 10, 2016

The Cape Light Compact Governing Board met on Wednesday, February 10, 2016 in the Innovation Room, Open Cape Building, Barnstable County Complex, 3195 Main Street, Barnstable MA 02630 at 2:00 p.m.

PRESENT WERE:
1. Joyce Flynn, Chairwoman, Yarmouth
2. Robert Schofield, Vice-Chair, Bourne
3. Peter Cocolis, Treasurer, Chatham
4. Ronald Zweig, Secretary, Falmouth
5. Richard Toole, Member at Large, Oak Bluffs by hone
6. David Anthony, Barnstable
7. Deane Keuch, Brewster
8. Frederick Fenlon, Eastham
9. Valerie Bell, Harwich
10. Raymond Castillo, Orleans
11. Thomas Donegan, Provincetown — by phone
12. Joshua Peters, Sandwich
13. Joseph Buteau, Truro
14. Richard Elkin, Wellfleet
15. Sue Hruby, W. Tisbury

ABSENT WERE:
16. Michael Hebert, Aquinnah
17. Sheila Lyons, Barnstable County
18. Tim Carroll, Chilmark
19. Brad Crowell, Dennis
20. John Ally, Dukes County Member elect
21. Paul Pimentel, Edgartown
22. Thomas Mayo, Mashpee
23. Tisbury – vacant

Members physically present: 13
Members participating by phone: 2

LEGAL COUNSEL
Audrey Eidelman, Esq., BCK Law, PC
Jeffrey Bernstein, Esq., BCK Law, PC – by phone from 2:58 pm. – 4:00 p.m.

STAFF PRESENT:
Maggie Downey, Administrator
Meredith Miller, EM&V Manager
Margaret Song, Commercial & Industrial Program Manager
Austin Brandt, Power Supply Planner
Lindsay Henderson, Data Analyst & Marketing Coordinator
Karen Loura, Administrative Assistant

Chr. Flynn called the meeting to order at 2:00 p.m. stating the Meeting Notice/Agenda had been duly posted on the Cape Light Compact website in accordance with the Open Meeting Law. The Chair acknowledged remote participation of Richard Toole and Thomas Donegan due to other obligations.

PUBLIC COMMENT
There were no members of the Public present.

CONSIDERATION OF MEETING MINUTES
R. Zweig submitted the January 27, 2016 Meeting Minutes for approval. D. Anthony requested correction of a typographical error on page 2. P. Cocolis moved the Board vote to accept the minutes as corrected, seconded by R. Schofield and voted by roll call as follows:

1. J. Flynn, Yarmouth Yes
2. R. Zweig, Falmouth Yes
3. R. Elkin, Wellfleet Yes
4. D. Anthony, Barnstable Yes
5. V. Bell, Harwich Yes
6. J. Peters, Sandwich Yes
7. J. Buteau, Truro Yes
8. T. Donegan, Provincetown Yes
9. T. Donegan, Provincetown Yes
10. R. Toole, Oak Bluffs by hone Yes
Draft minutes subject to addition, correction and Board approval.

2. R. Schofield, Bourne Yes 10. J. Peters, Sandwich Yes
3. P. Cocolis, Chatham Yes 11. J. Buteau, Truro Yes
4. V. Bell, Harwich Yes 12. R. Elkin, Wellfleet Yes
6. F. Fenlon, Eastham Yes 14. D. Keuch, Brewster Yes
7. R. Zweig, Falmouth Yes 15. R. Castillo, Orleans Abs
8. R. Toole, Oak Bluffs
Motion carried in the affirmative (14-0-1)

Treasurer’s Report
P. Cocolis reviewed the summary of contracts approved since last meeting. S. Hruby moved the Board vote to ratify the actions of the Treasurer, seconded by R. Schofield and voted by roll call as follows:

1. D. Anthony, Barnstable Yes 9. R. Castillo, Orleans Abs
2. R. Schofield, Bourne Yes 10. T. Donegan, Provincetown Yes
3. D. Keuch, Brewster Yes 11. J. Peters, Sandwich Yes
4. P. Cocolis, Chatham Yes 12. J. Buteau, Truro Yes
5. F. Fenlon, Eastham Yes 13. R. Elkin, Wellfleet Yes
7. V. Bell, Harwich Yes 15. J. Flynn, Yarmouth Yes
8. R. Toole, Oak Bluffs Yes

Motion carried in the affirmative (15-0-0)

Chairman’s Report
Chr. Flynn encouraged members to engage commercial and industrial businesses as potential customers in their travels.

Discussion and Presentation on Energy Efficiency Plan Commercial & Industrial Programs – Municipal and Non Profits, Potential Vote on Any Recommended Action, Margaret Song
M. Song provided a Power Point Presentation entitled Commercial & Industrial Programs. There was discussion about the timing of Municipal projects within the 3-year plan and municipal budget cycles. The Cape Light Compact has recently contracted with Peregrine Energy who has good experience working with Municipalities. Peregrine has a planning tool currently in use in Amesbury which provides Towns with a living document to track equipment and usage. Mass Energy Insights produced a tool for use in the green communities program and they are available to any town. The Board was in support and the staff will test with the Towns.

The sense of the board is comfortable with the changes for municipal customers which are addressed through the program. D. Anthony said he thinks changes will have an impact on the amount of work the town will need to do.

Non-profit Organizations Program
M. Song reviewed qualifying criteria to participate in the Non-profit Organization (NPO) Program. She said the goal is to serve 100 NPO’s. She reported there have been 4 NPO inquiries already but the demand or popularity is unknown. The incentives are up to 100% for all cost effective measures. The eligibility criteria are listed on the application and are on the Compact’s web site. The members were encouraged to submit candidates. Chr.
Flynn suggested adding ownership as a pre-requisite. 501 (C) 3 organizations are required to file annual reports.

GRID MODERNIZATION PLANS FILED BY MASSACHUSETTS DISTRIBUTION COMPANIES (DPU 15-120, 15-121 AND 15-122)
M. Downey presented the Grid Mod White Paper prepared by Stephan Wollenburg. The Tech Council has requested the White Paper as soon as it is complete. She said members can also share this with their Selectmen. There was discussion about micro grids and the Town of Barnstable was used as an example. A Brandt is working with the Clean Energy Center. Micro grids provide more of a circular (two way) flow of energy that has isolated storage capability. R Elkin asked a question about technology installed in Quebec. He noted that Quebec has bi-directional transformers 100%. J. Flynn asked to have staff research and report back to board. There was discussion about Grid Modernization in Rhode Island. S. Wollenburg and A. Brandt will prepare a presentation covering the topic and Kevin Galligan can provide a presentation on micro grids in general from an engineering standpoint possibly at the March meeting.

DRAFT BOARD MEMBER ROLES AND RESPONSIBILITIES
The Board reviewed the re-drafted Roles & Responsibilities. S. Hruby asked about Board Members who never attend meetings. There was discussion about the Board’s responsibility for general management. The Board agreed to insert “alternates” so that the first bullet will read “Compact Governing Board members/alternates shall use their best efforts to…” P. Cocolis moved the Board vote to accept the Cape Light Compact Governing Board Roles and Responsibilities dated February 10, 2016 as amended, seconded by S. Hruby and voted by roll call as follows:

1. D. Anthony, Barnstable  
2. R. Schofield, Bourne  
3. D. Keuch, Brewster  
4. P. Cocolis, Chatham  
5. F. Fenlon, Eastham  
6. R. Zweig, Falmouth  
7. V. Bell, Harwich  
8. R. Toole, Oak Bluffs  
9. R. Castillo, Orleans  
10. T. Donegan, Provincetown  
11. J. Peters, Sandwich  
12. J. Buteau, Truro  
13. R. Elkin, Welfleet  
14. S. Hruby, W. Tisbury  
15. J. Flynn, Yarmouth

Motion carried in the affirmative (15-0-0)

BOARD MEMBER UPDATE (RESERVED FOR UPDATES ON MEMBER ACTIVITIES THE CHAIR DID NOT REASONABLY ANTICIPATE WOULD BE DISCUSSED – NO VOTING)

- S Hruby request to see data on power supply customer participation quarterly or bi annually w/o creating too much paperwork. She is interested to see trends.
- P. Cocolis reported on receipt of marketing mail from Direct Energy.
- P. Cocolis reported on an article about Delegate Princi’s proposal to revamp the county government to combine the Assembly of Delegates and the Cape Cod Commission and assembling a 5-7 member board run Barnstable County.
- R. Toole reported on M. Downey’s presentation to the Oak Bluffs Selectmen on February 9th. He said she did a very professional and great job.
- Elkin asked about the marketing plan and whether the Compact should discuss seeking alternate fiscal agents.
ADMINISTRATOR’S REPORT

Power Supply Marketing Campaign
M. Downey provided the Power Supply Marketing Plan Update. The Cape Light Compact will begin marketing and ConEdison Solutions will provide newspaper advertising and direct mailings to lost customers.

L. Henderson provided a review of the Power Supply Marketing Campaign. She said a “How to Read Your Bill” flyer is being developed for placement in libraries, etc. and there are a few presentations scheduled at senior centers. She asked members to provide feedback if they get it. ConEdison Solutions is keeping track of how customers heard of our program.

DPU 16-161
M. Downey reported on DPU 16-181 which contains a large legal announcement addressing new Natural Gas (NG) pipelines and potential long-term contracts. She said the Compact will need to make a decision timely whether to intervene. She described the issue is that Natural Gas prices drives the price of electricity generation in New England and there are currently pipe-line constraints. They are seeking to have electric customers pay the expense to expand NG pipelines. The Cape Light Compact Staff and technical consultants have expressed concern over the proposal. She said she anticipates this will likely be an expensive docket to participate in but that there may be other partners out there.

Atty. Bernstein reviewed liquid natural gas transportation and the Algonquin pipeline. He said Eversource is seeking to contract for transportation of 98,000 million British Thermal Units (BTUs) day capacity and 78,400 million BTUs for 20 years and other contracts for smaller amounts. Transportation is from the Marcella shale fracked gas. Plans include a new LNG plant in Acushnet that will be served. It also seeks approval of a reliability service program. Eversource’s argument is that it will benefit all electric ratepayers. Petitions/filings are due to DPU by 2/25. There is a LNG facility plant permitted or proposed in Acushnet that will be served by this.

There was discussion about forms of filing, (i.e., as interested party, full participant, in support or against). Atty. Bernstein said an initial filing is within budget but the Board will need to consider how far to go relative to budgets. R. Zweig said the Marcella shale NG reserves were reported to be in decline; and if so, it does not make sense to build pipelines to that reserve.

P. Cocolis recommended positioning the Compact to understand and then decide how to proceed. The Utility seeks to have the consumer pay for the pipeline up front. There was a sense of the board to file initially and then revisit.

Administrative Services Agreement
M. Downey reported the Administrative Services Agreement between Cape Light Compact and Barnstable County is being updated. It will be useful regardless of the fiscal agent entity. The Compact has not engaged anyone else for fiscal agency. She will notify the Board when it is finalized and when it will go before the County Commissioners for approval. She urged Board members to attend. The Cape Light Compact pays 100% of its expense and generates positive revenues for Barnstable County.
Draft minutes subject to addition, correction and Board approval.

**Sponsorships**
M. Downey reported the Department of Public Utilities (DPU) has required a Sponsorship Policy, which will be brought back to the Board at a future meeting. In general, Board Members should not serve on other boards sponsored by the Cape Light Compact.

**Next Meeting**
The next Board Meeting will take place March 9, 2016 @ 2:00 p.m. M. Downey said there may be a possible need to meet also on March 23, 2016.

**ADJOURNMENT**
*At 4:17 p.m., S. Hruby moved the Board vote to adjourn, seconded by P. Cocolis, and voted unanimously in favor.*

Respectfully submitted,

Karen E. Loura

**LIST OF DOCUMENTS & EXHIBITS**
- Meeting Notice/Agenda
- January 27, 2016 Meeting Minutes – Draft
- Contract Summary update (1/28/16-2/10/16)
- Commercial & Industrial Programs Power Point Presentation
- Massachusetts Department of Public Utilities Grid Modernization Plan Proceedings and Cape Light Compact Participation by Stephan Wollenburg, dated February 10, 2016
- Draft Non-Profit Enhanced Incentive Application
- Draft Cape Light Compact Governing Board Roles and Responsibilities dated February 10, 2016
Ratify Actions of Treasurer

REQUESTED BY: Peter Cocolis

Proposed Motion(s)

I move the Board vote to ratify the actions of the Compact Treasurer relative to Compact contracts from February 16, 2016 through March 8, 2016.

The Compact Administrator is authorized and directed to take all actions necessary or appropriate to implement this vote, and to execute and deliver all documents as may be necessary or appropriate to implement this vote.

Additional Information

- This motion is consistent with the Board’s March 11, 2015 vote to establish a contract review process

Record of Board Action

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### 120 CAPE LIGHT COMPACT

#### 8074 CAPE LIGHT COMPACT OPERCQ FUND

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FOR 2016-09

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** END OF REPORT - Generated by Maggie Downey**
Meredith Miller
March 9, 2016
Cape Light Compact Governing Board Meeting
2015 Preliminary EE Results
Introduction
2015 Preliminary Results

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Cape Light Compact 2015 Summary Results
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- Compact's programs are highly cost-effective.
- Compact responded to ambitious plan goals with sustained strong performance while maintaining.
- Compact continuing efforts to respond to ambitious goals forward with new enhancements and initiatives.
INTERESTED AND APPROVED NON-PROFITS
Cultural non-profit

Current language says the following:

*Unrestricted Annual Operating Revenue of less than $2 million for:*
Organizational purpose to provide one of the following:
- Promotion and advancement of economic development
- Social services that are open to all members of the public
- Cultural services that increase access to arts, science, history and heritage

$2.6M budget but 2 different sites

Other criteria has been met

Policy to reflect budget and multiple sites.

Vote to approve application of budget criteria to each site rather than the entire organization. So, for example, if there are multiple sites (not multiple buildings), then the non-profit criteria of the budget would be assigned as per site.