

**Cape Light Compact  
Governing Board  
Open Session Meeting Minutes  
Wednesday, February 10, 2016**

The Cape Light Compact Governing Board met on Wednesday, February 10, 2016 in the Innovation Room, Open Cape Building, Barnstable County Complex, 3195 Main Street, Barnstable MA 02630 at 2:00 p.m.

**PRESENT WERE:**

1. Joyce Flynn, Chairwoman, Yarmouth
2. Robert Schofield, Vice-Chair, Bourne
3. Peter Cocolis, Treasurer, Chatham
4. Ronald Zweig, Secretary, Falmouth
5. Richard Toole, Member-at-Large, Oak Bluffs by phone
6. David Anthony, Barnstable
7. Deane Keuch, Brewster
8. Frederick Fenlon, Eastham
9. Valerie Bell, Harwich
10. Raymond Castillo, Orleans
11. Thomas Donegan, Provincetown – by phone
12. Joshua Peters, Sandwich
13. Joseph Buteau, Truro
14. Richard Elkin, Wellfleet
15. Sue Hruby, W. Tisbury

**ABSENT WERE:**

16. Michael Hebert, Aquinnah
17. Sheila Lyons, Barnstable County
18. Tim Carroll, Chilmark
19. Brad Crowell, Dennis
20. John Ally, Dukes County Member elect
21. Paul Pimentel, Edgartown
22. Thomas Mayo, Mashpee
23. Tisbury – vacant

Members physically present: 13

Members participating by phone: 2

**LEGAL COUNSEL**

Jeffrey Bernstein, Esq., BCK Law, PC

**STAFF PRESENT:**

Maggie Downey, Administrator  
Meredith Miller, EM&V Manager  
Margaret Song, Commercial & Industrial Program Manager  
Austin Brandt, Power Supply Planner  
Lindsay Henderson, Data Analyst & Marketing Coordinator  
Karen Loura, Administrative Assistant

Chr. Flynn called the meeting to order at 2:00 p.m. stating the [Meeting Notice/Agenda](#) had been duly posted on the Cape Light Compact website in accordance with the Open Meeting Law. The Chair acknowledged remote participation of Richard Toole and Thomas Donegan due to other obligations.

**PUBLIC COMMENT**

There were no members of the Public present.

**CONSIDERATION OF MEETING MINUTES**

R. Zweig submitted the January 27, 2016 Meeting Minutes for approval. D. Anthony requested correction of a typographical error on page 2. P. Cocolis moved the Board vote to accept the minutes as corrected, seconded by R. Schofield and voted by roll call as follows:

- |                         |     |                             |     |
|-------------------------|-----|-----------------------------|-----|
| 1. J. Flynn, Yarmouth   | Yes | 9. T. Donegan, Provincetown | Yes |
| 2. R. Schofield, Bourne | Yes | 10. J. Peters, Sandwich     | Yes |
| 3. P. Cocolis, Chatham  | Yes | 11. J. Buteau, Truro        | Yes |

- |                           |     |                          |     |
|---------------------------|-----|--------------------------|-----|
| 4. V. Bell, Harwich       | Yes | 12. R. Elkin, Wellfleet  | Yes |
| 5. D. Anthony, Barnstable | Yes | 13. S. Hruby, W. Tisbury | Yes |
| 6. F. Fenlon, Eastham     | Yes | 14. D. Keuch, Brewster   | Yes |
| 7. R. Zweig, Falmouth     | Yes | 15. R. Castillo, Orleans | Abs |
| 8. R. Toole, Oak Bluffs   | Yes |                          |     |
- Motion carried in the affirmative (14-0-1)

#### **TREASURER'S REPORT**

P. Cocolis reviewed the [summary of contracts](#) approved since last meeting. S. Hruby moved the Board vote to ratify the actions of the Treasurer, seconded by R. Schofield and voted by roll call as follows:

- |                           |     |                              |     |
|---------------------------|-----|------------------------------|-----|
| 1. D. Anthony, Barnstable | Yes | 9. R. Castillo, Orleans      | Yes |
| 2. R. Schofield, Bourne   | Yes | 10. T. Donegan, Provincetown | Yes |
| 3. D. Keuch, Brewster     | Yes | 11. J. Peters, Sandwich      | Yes |
| 4. P. Cocolis, Chatham    | Yes | 12. J. Buteau, Truro         | Yes |
| 5. F. Fenlon, Eastham     | Yes | 13. R. Elkin, Wellfleet      | Yes |
| 6. R. Zweig, Falmouth     | Yes | 14. S. Hruby, W. Tisbury     | Yes |
| 7. V. Bell, Harwich       | Yes | 15. J. Flynn, Yarmouth       | Yes |
| 8. R. Toole, Oak Bluffs   | Yes |                              |     |

Motion carried in the affirmative (15-0-0)

#### **CHAIRMAN'S REPORT**

Chr. Flynn encouraged members to engage commercial and industrial businesses as potential customers in their travels.

#### **DISCUSSION AND PRESENTATION ON ENERGY EFFICIENCY PLAN COMMERCIAL & INDUSTRIAL PROGRAMS – MUNICIPAL AND NON PROFITS, POTENTIAL VOTE ON ANY RECOMMENDED ACTION, MARGARET SONG**

M. Song provided a Power Point Presentation entitled [Commercial & Industrial Programs](#). There was discussion about the timing of Municipal projects within the 3-year plan and municipal budget cycles. The Cape Light Compact has recently contracted with Peregrine Energy who has good experience working with Municipalities. Peregrine has a planning tool currently in use in Amesbury which provides Towns with a living document to track equipment and usage. Mass Energy Insights produced a tool for use in the green communities program and they are available to any town. The Board was in support and the staff will test with the Towns.

The sense of the board is comfortable with the changes for municipal customers which are addressed through the program. D. Anthony said he thinks changes will have an impact on the amount of work the town will be willing to do.

#### **Non-profit Organizations Program**

M. Song reviewed qualifying criteria to participate in the Non-profit Organization (NPO) Program. She said the goal is to serve 100 NPO's. She reported there have been 4 NPO inquiries already but the demand or popularity is unknown. The incentives are up to 100% for all cost effective measures. The eligibility criteria are listed on the application and are on the Compact's web site. The members were encouraged to submit candidates. Chr. Flynn suggested adding ownership as a pre-requisite. 501 (C) 3 organizations are required to file annual reports.

**GRID MODERNIZATION PLANS FILED BY MASSACHUSETTS DISTRIBUTION COMPANIES (DPU 15-120, 15-121 AND 15-122)**

M. Downey presented the [Grid Mod White Paper](#) prepared by Stephan Wollenburg. The Tech Council has requested the White Paper as soon as it is complete. She said members can also share this with their Selectmen. There was discussion about micro grids and the Town of Barnstable was used as an example. A Brandt is working with the Clean Energy Center. Micro grids provide more of a circular (two way) flow of energy that has isolated storage capability. R Elkin asked a question about technology installed in Quebec. He noted that Quebec has bi-directional transformers 100%. J. Flynn asked to have staff research and report back to board. There was discussion about Grid Modernization in Rhode Island. S. Wollenburg and A. Brandt will prepare a presentation covering the topic and Kevin Galligan can provide a presentation on micro grids in general from an engineering standpoint possibly at the March meeting.

**DRAFT BOARD MEMBER ROLES AND RESPONSIBILITIES**

The Board reviewed the re-drafted Roles & Responsibilities. S. Hruby asked about Board Members who never attend meetings. There was discussion about the Board's responsibility for general management. The Board agreed to insert "alternates" so that the first bullet will read "Compact Governing Board members/*alternates* shall use their best efforts to..." *P. Cocolis moved the Board vote to accept the Cape Light Compact Governing Board Roles and Responsibilities dated February 10, 2016 as amended, seconded by S. Hruby and voted by roll call as follows:*

- |                           |     |                              |     |
|---------------------------|-----|------------------------------|-----|
| 1. D. Anthony, Barnstable | Yes | 9. R. Castillo, Orleans      | Yes |
| 2. R. Schofield, Bourne   | Yes | 10. T. Donegan, Provincetown | Yes |
| 3. D. Keuch, Brewster     | Yes | 11. J. Peters, Sandwich      | Yes |
| 4. P. Cocolis, Chatham    | Yes | 12. J. Buteau, Truro         | Yes |
| 5. F. Fenlon, Eastham     | Yes | 13. R. Elkin, Wellfleet      | Yes |
| 6. R. Zweig, Falmouth     | Yes | 14. S. Hruby, W. Tisbury     | Yes |
| 7. V. Bell, Harwich       | Yes | 15. J. Flynn, Yarmouth       | Yes |
| 8. R. Toole, Oak Bluffs   | Yes |                              |     |

*Motion carried in the affirmative (15-0-0)*

**BOARD MEMBER UPDATE (RESERVED FOR UPDATES ON MEMBER ACTIVITIES THE CHAIR DID NOT REASONABLY ANTICIPATE WOULD BE DISCUSSED – NO VOTING)**

- S Hruby request to see data on power supply customer participation quarterly or bi annually w/o creating too much paperwork. She is interested to see trends.
- P. Cocolis reported on receipt of marketing mail from Direct Energy.
- P. Cocolis reported on an article about Delegate Princi's proposal to revamp the county government to combine the Assembly of Delegates and the Cape Cod Commission and assembling a 5-7 member board run Barnstable County.
- R. Toole reported on M. Downey's presentation to the Oak Bluffs Selectmen on February 9<sup>th</sup>. He said she did a very professional and great job.
- Elkin asked about the marketing plan and whether the Compact should discuss seeking alternate fiscal agents.

## ADMINISTRATOR'S REPORT

### Power Supply Marketing Campaign

M. Downey provided the Power Supply Marketing Plan Update. The Cape Light Compact will begin marketing and ConEdison Solutions will provide newspaper advertising and direct mailings to lost customers.

L. Henderson provided a review of the [Power Supply Marketing Campaign](#). She said a "How to Read Your Bill" flyer is being developed for placement in libraries, etc. and there are a few presentations scheduled at senior centers. She asked members to provide feedback if they get it. ConEdison Solutions is keeping track of how customers heard of our program.

### DPU 15-181

M. Downey reported on DPU 15-181 which contains a large legal announcement addressing new Natural Gas (NG) pipelines and potential long-term contracts. She said the Compact will need to make a decision timely whether to intervene. She described the issue is that Natural Gas prices drives the price of electricity generation in New England and there are currently pipe-line constraints. They are seeking to have electric customers pay the expense to expand NG pipelines. The Cape Light Compact Staff and technical consultants have expressed concern over the proposal. She said she anticipates this will likely be an expensive docket to participate in but that there may be other partners out there.

Atty. Bernstein reviewed liquid natural gas transportation and the Algonquin pipeline. He said Eversource is seeking to contract for transportation of 98,000 million British Thermal Units (BTUs)/day capacity and 78,400 million BTUs for 20 years and other contracts for smaller amounts. Transportation is from the Marcella shale fracked gas. Plans include a new LNG plant in Acushnet that will be served. It also seeks approval of a reliability service program. Eversource's argument is that it will benefit all electric ratepayers. Petitions/filings are due to DPU by 2/25. There is a LNG facility plant permitted or proposed in Acushnet that will be served by this.

There was discussion about forms of filing, (i.e., as interested party, full participant, in support or against). Atty. Bernstein said an initial filing is within budget but the Board will need to consider how far to go relative to budgets. R. Zweig said the Marcella shale NG reserves were reported to be in decline; and if so, it does not make sense to build pipelines to that reserve.

P. Cocolis recommended positioning the Compact to understand and then decide how to proceed. The Utility seeks to have the consumer pay for the pipeline up front. There was a sense of the board to file initially and then revisit.

### Administrative Services Agreement

M. Downey reported the Administrative Services Agreement between Cape Light Compact and Barnstable County is being updated. It will be useful regardless of the fiscal agent entity. The Compact has not engaged anyone else for fiscal agency. She will notify the Board when it is finalized and when it will go before the County Commissioners for approval. She urged Board members to attend. The Cape Light Compact pays 100% of its expense and generates positive revenues for Barnstable County.

Sponsorships

M. Downey reported the Department of Public Utilities (DPU) has required a Sponsorship Policy, which will be brought back to the Board at a future meeting. In general, Board Members should not serve on other boards sponsored by the Cape Light Compact.

Next Meeting

The next Board Meeting will take place March 9, 2016 @ 2:00 p.m. M. Downey said there may be a possible need to meet also on March 23, 2016.

ADJOURNMENT

*At 4:17 p.m., S. Hrubby moved the Board vote to adjourn, seconded by P. Cocolis, and voted unanimously in favor.*

Respectfully submitted,

Karen E. Loura

LIST OF DOCUMENTS & EXHIBITS

- Meeting Notice/Agenda
- January 27, 2016 Meeting Minutes – Draft
- Contract Summary update (1/28/16-2/10/16)
- Commercial & Industrial Programs Power Point Presentation
- Massachusetts Department of Public Utilities Grid Modernization Plan Proceedings and Cape Light Compact Participation by Stephan Wollenburg, dated February 10, 2016
- Draft Non-Profit Enhanced Incentive Application
- Draft Cape Light Compact Governing Board Roles and Responsibilities dated February 10, 2016